

MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Regular Meeting of the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, March 4, 2025, beginning at 6:00 PM in the Council Chambers at the Village Hall of Tinley Park, 16250 South Oak Park Avenue, Tinley Park, Illinois.

6:00 PM CALL TO ORDER
 PLEDGE OF ALLEGIANCE
 ROLL CALL

ITEM #1

SUBJECT: CONSIDER APPROVAL OF AGENDA

ACTION: Discussion - **Consider approval of agenda as written or amended.**

COMMENTS: _____

ITEM #2

SUBJECT: CONSIDER APPROVAL OF MINUTES OF THE REGULAR
 VILLAGE BOARD MEETING HELD ON FEBRUARY 18, 2025.

ACTION: Discussion: **Consider approval of minutes as written or amended.**

COMMENTS: _____

ITEM #3

SUBJECT: RECEIVE PRESENTATION OF THE TINLEY PARK BUSINESS
 SPOTLIGHT – DUNKIN’ AND HOUSE OF LIGHT LLC - **President Glotz &
Clerk O’Connor**

ACTION: Discussion: 1) Dunkin', located at 7941 West 171st Street, features a variety of
 hot and iced coffee and tea drinks, as well as breakfast sandwiches, bagels,
 donuts, and muffins. They are committed to providing high-quality products and
 excellent service to their customers. The Village is pleased to welcome Rich
 Mommsen of Dunkin’.

2) House of Light LLC, located at 6815 W. 167th Street, is an organization that
provides consulting, education, and training services to improve the lives of
those who are blind and visually impaired. They promote inclusion for
individuals with visual impairment by engaging them in society whether in
commercial, institutional, or educational spaces. We are pleased to welcome
Sierra Dockery, founder of House of Light.

COMMENTS: _____

ITEM #4

SUBJECT: CONSIDER APPOINTING SAMANTHA RYAN TO THE POSITION OF 911 DISPATCHER - **President Glotz**

ACTION: Discussion: Samantha has five (5) years of dispatching experience with two (2) local ambulance companies. She is an experienced professional accustomed to working with emergencies in a high stress environment. She is familiar with CAD systems and radio communications. **Consider appointing Samantha Ryan to the position of 911 Dispatcher effective March 10, 2025.**

COMMENTS: _____

ITEM #5

SUBJECT: CONSIDER APPOINTING MEGAN KNERR TO THE POSITION OF 911 DISPATCHER - **President Glotz**

ACTION: Discussion: Megan has 10 years of related experience including four (4) years of dispatching experience with smaller municipalities and three (3) years of police records experience. She is experienced with 911 operations and is LEADS certified. **Consider appointing Megan Knerr to the position of 911 Dispatcher effective March 10, 2025.**

COMMENTS: _____

ITEM #6

SUBJECT: CONSIDER APPOINTING JOSEPH SZAFONI TO THE POSITION OF MAINTENANCE TECHNICIAN - **President Glotz**

ACTION: Discussion: Joseph has twenty (20) years of experience including ten (10) years of carpentry and construction and ten (10) years of commercial driving experience. He has completed OSHA courses and has received various equipment and operator certifications. **Consider appointing Joseph Szafoni to the position of Maintenance Technician effective March 17, 2025.**

COMMENTS: _____

ITEM #7

SUBJECT: CONSIDER APPOINTING KATHRYN BRAND AS A COMMISSIONER TO THE SISTER CITIES COMMISSION - **President Glotz**

ACTION: Discussion:
Sister Cities Commission

Kathryn Brand

COMMENTS:

ITEM #8

SUBJECT: CONSIDER APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS:

- A. CONSIDER APPROVING THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY (IEPA) MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4) PROGRAM UPDATE.
- B. CONSIDER PAYMENTS OF OUTSTANDING BILLS IN THE AMOUNT OF \$5,541,197.47 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED FEBRUARY 21, AND 28, 2025.

ACTION: Discussion: **Consider approval of consent agenda items.**

COMMENTS:

ITEM #9

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-026 RESCINDING SUPPORT AND CONSENT TO THE FILING OF A CLASS 7B APPLICATION FOR THE DEVELOPMENT AT 9551 AND 9555 183RD STREET (MARRIOTT RESIDENCE INN AND COURTYARD HOTELS) - **Trustee Mahoney**

ACTION: Discussion: At the request of the property owner, this Resolution rescinds support for the Cook County Class 7b property tax incentives for the properties at 9551 and 9555 183rd Street, which were previously supported under Resolutions 2022-R-087 and 2022-R-088. The developer plans to complete the project but will not meet Cook County's requirements to obtain the incentive.

This item was heard at the Committee of the Whole held prior to this meeting.
This Resolution is eligible for adoption.

COMMENTS:

ITEM #10

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-020 AUTHORIZING AN APPROPRIATION OF UP TO \$2,510,000 OF MOTOR FUEL TAX FUNDS FOR THE FISCAL YEAR 2026 PAVEMENT MANAGEMENT PROGRAM RESURFACING PROJECT - **Trustee Mueller**

ACTION: Discussion: Consider approving an appropriation of up to \$2,510,000 of Motor Fuel Tax funds for the FY2026 Pavement Management Program Resurfacing Project. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS:

ITEM #11

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-021 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND PT FERRO CONSTRUCTION COMPANY FOR THE 2025 PAVEMENT MANAGEMENT PROGRAM (PMP) RESURFACING PROJECT - **Trustee Mueller**

ACTION: Discussion: Consider awarding a contract to PT Ferro Construction Company in the amount of \$3,799,944.03. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS:

ITEM #12

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-025 APPROVING CHANGE ORDER #2 TO THE 2024 PAVEMENT MANAGEMENT PROGRAM RESURFACING PROJECT - **Trustee Mueller**

ACTION: Discussion: Consider approving Change Order #2 with Iroquois Paving Corporation (IPC) in the amount of \$200,000. This item was discussed at the Committee of the Whole held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS:

ITEM #13

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-023 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE BED MAINTENANCE - **Trustee Mueller**

ACTION: Discussion: Consider approving a contract with City Escape Garden and Design, LLC in the amount of \$168,396. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS:

ITEM #14

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-024 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE MAINTENANCE FOR MOWING - **Trustee Mueller**

ACTION: Discussion: Consider approving a contract with City Escape Garden and Design, LLC in the amount of \$274,239.36. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS:

ITEM #15

SUBJECT: CONSIDER ADOPTING RESOLUTION 2025-R-022 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE PLANTERS AND BEAUTIFICATION - **Trustee Mueller**

ACTION: Discussion: Consider approving a contract with City Escape Garden and Design, LLC in the amount of \$194,994. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS:

ITEM #16

SUBJECT: RECEIVE COMMENTS FROM STAFF -

COMMENTS: _____

ITEM #17

SUBJECT: RECEIVE COMMENTS FROM THE BOARD -

COMMENTS: _____

ITEM #18

SUBJECT: RECEIVE COMMENTS FROM THE PUBLIC -

COMMENTS: _____

ITEM #19

SUBJECT: ADJOURN TO EXECUTIVE SESSION TO DISCUSS:

- A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.
- B. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.
- C. THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY.

ADJOURNMENT

**MINUTES OF THE BOARD MEETING OF THE TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD FEBRUARY 18, 2025**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 Oak Park Avenue, Tinley Park, IL on February 18, 2025. President Glotz called this meeting to order at 6:00 p.m.

At this time President Glotz led the Board and audience in the Pledge of Allegiance.

Clerk O'Connor called the roll. Present and responding to roll call were the following:

Village President:	Michael W. Glotz
Village Clerk:	Nancy M. O'Connor
Trustees:	William P. Brady William A. Brennan Dennis P. Mahoney Michael G. Mueller Kenneth E. Shaw
Absent:	Colleen M. Sullivan
Also Present:	
Village Manager:	Patrick Carr
Asst. Village Manager:	Hannah Lipman
Village Attorney:	Michael DelGaldo

Motion was made by Trustee Brennan, seconded by Trustee Shaw to approve the agenda as written or amended for this meeting. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brady to approve and place on file the minutes of the regular Village Board Meeting held on February 4, 2025. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Shaw, seconded by Trustee Brennan to adopt and place on file **RESOLUTION 2025-R-019 RECOGNIZING THE VICTOR J. ANDREW HIGH SCHOOL VARSITY CHEER TEAM**. The Victor J. Andrew High School Varsity Cheer Team placed eighth at the State Finals on Saturday, February 8, 2025, in Bloomington-Normal. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

At this time President Glotz and Clerk O'Connor presented the Tinley Park Business Spotlight.

- Amazon Fresh, 16017 Harlem Avenue

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to consider approving the following Consent Agenda items:

- A. CONSIDER ADOPTING RESOLUTION 2025-R-009 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND AQUAMIST PLUMBING AND LAWN SPRINKLING CO., INC. FOR IRRIGATION MAINTENANCE IN THE AMOUNT OF \$39,545.
- B. CONSIDER ADOPTING RESOLUTION 2025-R-010 APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND ELECTRIC ONE FOR THE EMERGENCY OPERATIONS CENTER (EOC) PURCHASE AND INSTALLATION OF CRESTRON EQUIPMENT IN THE AMOUNT OF \$80,150.
- C. CONSIDER ADOPTING RESOLUTION 2025-R-015 APPROVING A JOB ORDER CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BEAR CONSTRUCTION FOR POST 2 (18301 RIDGELAND AVENUE) ROOF REPLACEMENT IN THE AMOUNT OF \$91,345.94.
- D. CONSIDER ADOPTING RESOLUTION 2025-R-017 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND TRUGREEN LIMITED PARTNERSHIP FOR LAWN TREATMENTS IN THE AMOUNT OF \$41,589.
- E. CONSIDER ADOPTING RESOLUTION 2025-R-018 APPROVING AN AGREEMENT WITH SOUTH SUBURBAN EMERGENCY RESPONSE TEAM (“SSERT”) FOR RENEWAL OF JOINT TASK FORCE AGREEMENT.
- F. CONSIDER REQUEST FROM INGALLS DEVELOPMENT FOUNDATION, ONE INGALLS DRIVE, HARVEY, ILLINOIS TO CONDUCT A RAFFLE ON THURSDAY, APRIL 17, 2025, WITH THE MAXIMUM VALUE OF THE PRIZE NOT TO EXCEED \$2,500. WINNERS WILL BE DRAWN AT THE ODYSSEY, 19110 SOUTH RIDGELAND AVENUE, ON APRIL 17, 2025.
- G. CONSIDER PAYMENTS OF OUTSTANDING BILLS IN THE AMOUNT OF \$848,505.79 AS LISTED ON THE VENDOR BOARD APPROVAL REPORT DATED FEBRUARY 4, 2025.

President Glotz asked if anyone from the Board would like to remove or discuss any items from the Consent Agenda. No items were removed or discussed. President Glotz asked if there were any comments from members of the public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Mahoney, seconded by Trustee Mueller to adopt and place on file **ORDINANCE 2025-O-003 GRANTING A VARIATION FROM THE ZONING ORDINANCE TO ALLOW A DECK WITHIN THE REQUIRED FRONT YARD AT 7542 163RD PLACE.** The Variation from Section III.H.1 of the Zoning Ordinance allows a deck within the required front yard. The Plan Commission held a Public Hearing on January 16, 2025, and voted 1-4 to recommend denial of the Variation with the plans and Findings of Fact as noted in the Staff Report. The Village Board reviewed this item as first reading on February 4, 2025.

President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Shaw, seconded by Trustee Brennan to adopt and place on file **RESOLUTION 2025-R-012 APPROVING AND AWARDED AN OAK PARK AVENUE SIGN GRANT TO STILL RIDE BIKE SHOP FOR THE PROPERTY LOCATED AT 6741 SOUTH STREET.** Still Ride Bike

Meeting of the Board of Trustees – Minutes**February 18, 2025**

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Shop is a new bicycle shop located in The Boulevard in Downtown Tinley Park. Josh Klein will be installing a new exterior aluminum wall sign. The Sign Grant shall be in an amount not to exceed \$3,860. This item was discussed at the Committee of the Whole held prior to this meeting.

President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brennan to adopt and place on file **RESOLUTION 2025-R-016 AUTHORIZING THE VILLAGE MANAGER TO CONTRACT FOR THE PURCHASE OF ELECTRICITY - ELECTRICAL AGGREGATION PROGRAM.** This Resolution authorizes the Village Manager to contract for the purchase of electricity for the electrical aggregation program. This item was discussed at the Committee of the Whole prior to this meeting.

President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to adopt and place on file **RESOLUTION 2025-R-011 AUTHORIZING THE EXECUTION OF APPLICABLE EMPLOYEE LEASING AGREEMENT FOR NETWORK & SECURITY PROFESSIONAL SERVICES FOR A 12-MONTH PERIOD.** This item was discussed at the Committee of the Whole held prior to this meeting.

President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brady to adopt and place on file **RESOLUTION 2025-R-013 APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE VILLAGE OF TINLEY PARK AND WILL COUNTY FOR TRAFFIC SIGNALS AT 191ST STREET AND THE EASTERN ENTRANCE TO BROOKSIDE MARKETPLACE.** Consider approving the Intergovernmental Agreement with Will County in the amount of \$170.55 per month. This item was discussed at the Committee of the Whole meeting held prior to this meeting.

President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brennan to adopt and place on file **RESOLUTION 2025-R-014 APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE VILLAGE OF TINLEY PARK AND WILL COUNTY FOR TRAFFIC SIGNALS AT 191ST STREET AND PANDUIT DRIVE.** Consider approving the Intergovernmental Agreement with Will County in the amount of \$170.55 per month. This item was discussed at the Committee of the Whole meeting held prior to this meeting.

President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan. President Glotz declared the motion carried.

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President Glotz asked if there were any comments from members of the Staff.

Marketing Director Donna Framke announced that the 25th Annual Irish Parade will take place on Sunday March 9, along Oak Park Avenue. The Parades step off will be at 1 p.m.

Assistant Village Manager/Interim Finance Director Hannah Lipman presented an explanation of the benefits of tax abatement programs as opposed to tax rebate programs. She noted that it is a better fiscal policy not to tax in the first place than to tax and issue a rebate. Ms. Framke noted information regarding the Fiscal Policy is on the Village website.

President Glotz asked if there were any comments from members of the Board.

Trustee Brennan stated a Tax Rebate Program is similar to the federal tax return program, taxes are over paid then refunded or rebated.

President Glotz and Trustee Shaw commented on the administrative cost to the Village of a Tax Rebate Program.

Trustee Shaw noted that the gaming and cannabis industries are highly regulated and it would be foolish for the Village to consider funding a rebate program from those industries. The fairness of the program would be difficult to administer.

Trustee Brady commented on taking care of ourselves and our animals during this cold weather.

President Glotz commented on the letters sent to residents in regard to the zero percent increase of the tax levy by the Village. He noted the efficiencies used by the Village can be attributed to the zero percent increase.

President Glotz referred to a speech made by Former Police Chief Matthew Walsh in which he made discourteous comments towards the Tinley Park Fire Department. President Glotz stated that Tinley Park has one of the best Fire Departments in the Country. Tinley Park's Fire Department is one of twenty-seven communities in Illinois with an ISO Class One rating.

Trustee Shaw concurred with President Glotz. He commented on his experiences with the Tinley Park Fire Department and noted their professionalism.

Trustee Brennan also concurred and noted the Fire Departments ISO Class One rating helps lower residents home insurance premiums.

Trustee Brady noted that the ISO rating is a combination of Fire Department and Public Works working together to receive the Class One rating.

President Glotz asked if there were any comments from members of the public.

Joy Gallivan updated the Village Board regarding the sewer incident which occurred at her home in September of 2024. She thanked the Village Board and Staff for their help.

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to adjourn the Village Board meeting at 6:45 p.m. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Shaw. Nays: None. Absent: Sullivan.

President Glotz declared the motion carried.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

APPROVED:

Village President

ATTEST:

Village Clerk

DRAFT

TINLEY PARK BUSINESS SPOTLIGHT

President Glotz and
Clerk O'Connor

STAFF APPOINTMENT

President Glotz

STAFF APPOINTMENT

President Glotz

STAFF APPOINTMENT

President Glotz

COMMISSION APPOINTMENT

President Glotz

**Interoffice****Memo**

Date: February 24, 2025

To: Pat Carr – Village Manager
Hannah Lipman – Asst. Village Manager
John Urbanski, CPWP-M - Public Works Director

From: Colby Zemaitis, PE, CFM – Assistant Public Works Director

Subject: Illinois Environmental Protection Agency (IEPA) MS4 Program Update for Reporting Year Ending March 31, 2025

Presented for the Committee of the Whole and Village Board Meeting for consideration and possible action.

Description: The Village's General Storm Water Permit for Small Municipal Separate Storm Sewer Systems (MS4) is renewed annually. The Village began this MS4 Program back in April of 2017 and the current IEPA ILR40 General Permit is up for renewal.

The Village Stormwater Management Program has implemented most of the tasks outlined in the current IEPA National Pollutant Discharge Elimination System (NPDES) Permit Program which is designed to reduce the discharge of pollutants from our storm sewer system to the maximum extent possible to our rivers and streams.

The Village's Best Management Practices (BMP's) are requirements set and required to be followed by all new developments and re-development of existing sites. This program requires the Village to outline its BMP control measures, measure and report them annually. These tasks include the following:

- Public Education and Outreach:
 - The Village website provides information/links to articles related to water quality.
- Public Participation and Involvement:
 - Annual Spring Clean-Up Day.
- Illicit Discharge Detection and Elimination:
 - Annual Storm Water Management Facility Inspections.
- Construction and Post-Construction Site Runoff Control:
 - Enforcement of the Village's Erosion and Sediment Control Ordinance.
- Pollution Prevention and Good Housekeeping:
 - Staff Training.
 - Inspection and Maintenance Program.

Staff Direction Request:

1. Direct Staff as necessary.

Attachment:

1. General Storm Water Permit for (MS4) Overview.



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2024 To March, 2025

Permit No. ILR40 0460

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Tinley Park Mailing Address 1: 16250 South Oak Park Avenue
Mailing Address 2: _____ County: Cook
City: Tinley Park State: IL Zip: 60477 Telephone: 708-444-5510
Contact Person: Colby C. Zemaitis, PE, CFM Email Address: czemaitis@tinleypark.org
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Village of Tinley Park

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | ☐ | 4. Construction Site Runoff Control | ☐ |
| 2. Public Participation/Involvement | ☐ | 5. Post-Construction Runoff Control | ☐ |
| 3. Illicit Discharge Detection & Elimination | ☐ | 6. Pollution Prevention/Good Housekeeping | ☐ |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:

Colby C. Zemaitis, PE, CFM

Printed Name:

2/25/25

Date:

Assistant Public Works Director

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

MS4 ANNUAL FACILITY INSPECTION REPORT
NPDES PERMIT FOR STORM WATER DISCHARGES

Village of Tinley Park
March 2024 to March 2025

- A. There have been no significant changes regarding the Village BMP Schedule during the current reporting cycle.
- B. The Village believes that the BMPs identified in the NOI are appropriate for the time period under the previous permit. The status of compliance is indicated on the attached Summary that is numbered to correspond with the permit application. Measurement of progress towards implementing the BMPs has occurred during the reporting period as outlined below:
- Public Education and Outreach
 - Brochures are available in Village Hall.
 - Website includes various articles and information.
 - Public Participation/Involvement:
 - Annual Village clean-up day.
 - Illicit Discharge Detection and Elimination:
 - Sewer atlases are reviewed and updated on a regular basis.
 - Dry-weather inspection of outfalls performed annually.
 - Storm sewers and catch basins are inspected and cleaned by the Public Works Department on a regular basis.
 - Construction Site Runoff Control:
 - Enforcement of the Village's Erosion and Sediment Control Ordinance is performed on a project by project basis from site plan review through construction.
 - Post-Construction Runoff Control:
 - Enforcement of the Village's Erosion and Sediment Control Ordinance is performed on a project by project basis from site plan review through construction.
 - Pollution Prevention/Good Housekeeping
 - Employee Training Program:
 - The Public Works department attends off-site training as relevant topics are provided. Annual staff refresher training on salt spreading, organic deicer, herbicide and street sweeping is conducted in the fall.

- Inspection and Maintenance Program:
 - The Public Works Department regularly performs street sweeping.
 - The Public Works Department regularly performs catch basin cleaning.
 - The Public Works Department regularly performs sewer jetting as needed.
 - The Public Works Department performs snow plowing and deicing treatment of roadways.
 - The Public Works Department attempts to keep its maintenance yard tidy.
 - Flood Management:
 - FEMA compliance is handled by the Village. The Village has a Class 7 Community Rating Survey rating.
 - The Village posts flood information on its website and includes information and notices in its newsletters.
- C. The Village participates in the Hickory Creek Watershed Planning Group. Monitoring data for portions of Hickory Creek are provided on their website.
- D. The Village works with the Metropolitan Water Reclamation District of Greater Chicago to enforce the Cook County Watershed Management Ordinance as applicable.
- E. The Village did not have any significant projects during this reporting period.

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
02/18/2025	ONCNT	1(A)	020217	WEX HEALTH INC	325.00	0.00	325.00	1
02/18/2025	ONCNT	2(A)	020879	AMAZON CAPITAL SERVICES, INC.	1,479.21	0.00	1,479.21	12
02/18/2025	ONCNT	3(A)	021542	TELADOC HEALTH INC	1,702.80	0.00	1,702.80	1
Num Checks: 3		Num Stubs: 0		Num Invoices: 14		Total Amount: 3,507.01		

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
02/18/2025	ONPAY	164176	015334	DEARBORN NATIONAL	2,117.40	0.00	2,117.40	1
02/18/2025	ONPAY	164177	020790	TEXAS LIFE INSURANCE COMPANY	727.68	0.00	727.68	1
Num Checks: 2		Num Stubs: 0		Num Invoices: 2		Total Amount: 2,845.08		

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
02/27/2025	ONPAY	1(A)	017391	VSP ILLINOIS	927.99	0.00	927.99	1
02/27/2025	ONPAY	2(A)	017391	VSP ILLINOIS	2,605.52	0.00	2,605.52	1
02/27/2025	ONPAY	3(A)	020701	METROPOLITAN LIFE INSURANCE CO	18,637.75	0.00	18,637.75	1
Num Checks: 3		Num Stubs: 0		Num Invoices: 3		Total Amount: 22,171.26		

CHECK PROOF FOR VILLAGE OF TINLEY PARK
VILLAGE OF TINLEY...
BANK ACCOUNT CODE: ONCNT - CHECK DATE: 02/21/2025
INVOICE EXPECTED CHECK RUN DATE 02/18/2025 - 02/21/2025

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
02/21/2025	ONCNT	211315	002974	BETTENHAUSEN CONSTRUCTION SERV	4,687.50	0.00	4,687.50	5
02/21/2025	ONCNT	211316	003015	BEHRENS, JERRY	213.00	0.00	213.00	1
02/21/2025	ONCNT	211317	003440	M. COOPER WINSUPPLY CO.	413.47	0.00	413.47	4
02/21/2025	ONCNT	211318	004176	FEDEX (FEDERAL EXPRESS)	62.17	0.00	62.17	2
02/21/2025	ONCNT	211319	004490	TINLEY PARK POLICE DEPT	210.61	0.00	210.61	1
02/21/2025	ONCNT	211320	005160	ILLINOIS STATE POLICE	27.00	0.00	27.00	1
02/21/2025	ONCNT	211321	005379	KLEIN, THORPE & JENKINS, LTD	623.50	0.00	623.50	1
02/21/2025	ONCNT	211322	005856	MONROE TRUCK EQUIPMENT, INC.	26,166.00	0.00	26,166.00	2
02/21/2025	ONCNT	211323	006475	PARK ACE HARDWARE	112.08	0.00	112.08	2
02/21/2025	ONCNT	211324	006507	POSTMASTER, U. S. POST OFFICE	500.00	0.00	500.00	1
02/21/2025	ONCNT	211325	006780	POMP'S TIRE SERVICE, INC	1,619.00	0.00	1,619.00	1
02/21/2025	ONCNT	211326	007091	SAFETY KLEEN SYSTEMS, INC.	309.47	0.00	309.47	1
02/21/2025	ONCNT	211327	007346	SCHMECKPEPER GREGORY	31.11	0.00	31.11	1
02/21/2025	ONCNT	211328	007350	SOUTH SUB. MAYORS & MANAGERS	30,416.00	0.00	30,416.00	1
02/21/2025	ONCNT	211329	011416	VERIZON WIRELESS	14,409.05	0.00	14,409.05	2
02/21/2025	ONCNT	211330	012333	CHICAGO SOUTHLAND ECON DEVCORP	500.00	0.00	500.00	1
02/21/2025	ONCNT	211331	012826	CONSTELLATION NEWENERGY, INC.	4,119.72	0.00	4,119.72	1
02/21/2025	ONCNT	211332	013121	CRITICAL REACH, INC.	1,075.00	0.00	1,075.00	1
02/21/2025	ONCNT	211333	013540	FRIAS ROBERTO	55.45	0.00	55.45	1
02/21/2025	ONCNT	211334	013878	COMED - COMMONWEALTH EDISON	2,294.70	0.00	2,294.70	6
02/21/2025	ONCNT	211335	014862	THE HORTON GROUP, INC.	2,987.50	0.00	2,987.50	1
02/21/2025	ONCNT	211336	016817	BEVERLY SNOW AND ICE INC	15,920.00	0.00	15,920.00	2
02/21/2025	ONCNT	211337	018311	CONNECTION	1,575.20	0.00	1,575.20	1
02/21/2025	ONCNT	211338	018325	CHICAGO TRIBUNE COMPANY LLC	154.99	0.00	154.99	1
02/21/2025	ONCNT	211339	018555	ROBINSON, KYLE B	16.24	0.00	16.24	1
02/21/2025	ONCNT	211340	019014	CARRABOTTA STEVEN	129.41	0.00	129.41	3
02/21/2025	ONCNT	211341	019396	DEMARCHI DOMINIC	195.26	0.00	195.26	2
02/21/2025	ONCNT	211342	019401	SHAIBI HEMZA	53.25	0.00	53.25	1
02/21/2025	ONCNT	211343	020324	JASPERSE SARAH	162.49	0.00	162.49	1
02/21/2025	ONCNT	211344	021149	SERVPRO OF FRANKFORT	15,000.00	0.00	15,000.00	1
02/21/2025	ONCNT	211345	021983	RAMAR SUPPLY LLC	382,336.08	0.00	382,336.08	2
02/21/2025	ONCNT	211346	021992	WHALEN, MICHAEL	153.15	0.00	153.15	1
02/21/2025	ONCNT	211347	022034	MICHAEL LALICH	1,056.91	0.00	1,056.91	1
02/21/2025	ONCNT	211348	022037	LEGACY GC	24,037.20	0.00	24,037.20	1

Num Checks: 34 Num Stubs: 0 Num Invoices: 55 Total Amount: 531,622.51

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
02/21/2025	ONCNT	40(E)	006362	VILLAGE OF OAK LAWN	1,275,978.98	0.00	1,275,978.98	1
02/21/2025	ONCNT	41(E)	022001	BLUE CROSS BLUE SHIELD OF IL	145,432.65	0.00	145,432.65	1
Num Checks: 2		Num Stubs: 0		Num Invoices: 2		Total Amount: 1,421,411.63		

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
02/27/2025	ONCNT	4(A)	002613	UNITED HEALTHCARE AARP	8,836.63	0.00	8,836.63	1
02/27/2025	ONCNT	5(A)	002877	G. W. BERKHEIMER CO., INC.	179.92	0.00	179.92	1
02/27/2025	ONCNT	6(A)	003635	CROSSMARK PRINTING INC	4,665.60	0.00	4,665.60	2
02/27/2025	ONCNT	7(A)	004111	EJ USA. INC	1,525.29	0.00	1,525.29	1
02/27/2025	ONCNT	8(A)	006974	RINGHOFER, WILLIAM	816.52	0.00	816.52	1
02/27/2025	ONCNT	9(A)	007100	M. E.SIMPSON COMPANY, INC	6,960.00	0.00	6,960.00	1
02/27/2025	ONCNT	10(A)	007876	TRINIDAD, ANTHONY	816.52	0.00	816.52	1
02/27/2025	ONCNT	11(A)	011611	FOX VALLEY FIRE & SAFETY CO.	461.00	0.00	461.00	1
02/27/2025	ONCNT	12(A)	015199	CHICAGO PARTS & SOUND LLC	916.63	0.00	916.63	15
02/27/2025	ONCNT	13(A)	017391	VSP ILLINOIS	97.50	0.00	97.50	1
02/27/2025	ONCNT	14(A)	017391	VSP ILLINOIS	18.62	0.00	18.62	1
02/27/2025	ONCNT	15(A)	017391	VSP ILLINOIS	409.76	0.00	409.76	1
02/27/2025	ONCNT	16(A)	018234	CORE & MAIN LP	580.95	0.00	580.95	2
02/27/2025	ONCNT	17(A)	018454	R.C.WEGMAN CONSTRUCTION CO	2,659,643.41	0.00	2,659,643.41	1
02/27/2025	ONCNT	18(A)	019214	BLUE CROSS BLUE SHIELD OF IL	3,973.71	0.00	3,973.71	1
02/27/2025	ONCNT	19(A)	019214	BLUE CROSS BLUE SHIELD OF IL	7,055.00	0.00	7,055.00	1
02/27/2025	ONCNT	20(A)	020071	AMSIVE LLC	449.23	0.00	449.23	1
02/27/2025	ONCNT	21(A)	020207	LENNY'S GAS N WASH 183RD ST	316.00	0.00	316.00	4
02/27/2025	ONCNT	22(A)	020217	WEX HEALTH INC	325.00	0.00	325.00	1
02/27/2025	ONCNT	23(A)	020280	BETTENHAUSEN & ASSOCIATES LLC	5,775.00	0.00	5,775.00	1
02/27/2025	ONCNT	24(A)	020508	ENTERPRISE FLEET MANAGEMENT	28,051.63	0.00	28,051.63	8
02/27/2025	ONCNT	25(A)	020527	CITY ESCAPE GARDEN & DESIGN	365.00	0.00	365.00	1
02/27/2025	ONCNT	26(A)	020701	METROPOLITAN LIFE INSURANCE CO	2,064.85	0.00	2,064.85	1
02/27/2025	ONCNT	27(A)	020701	METROPOLITAN LIFE INSURANCE CO	201.02	0.00	201.02	1
02/27/2025	ONCNT	28(A)	020701	METROPOLITAN LIFE INSURANCE CO	2,064.85	0.00	2,064.85	1
02/27/2025	ONCNT	29(A)	020701	METROPOLITAN LIFE INSURANCE CO	6,140.62	0.00	6,140.62	1
02/27/2025	ONCNT	30(A)	020701	METROPOLITAN LIFE INSURANCE CO	201.02	0.00	201.02	1
02/27/2025	ONCNT	31(A)	020879	AMAZON CAPITAL SERVICES, INC.	1,622.18	0.00	1,622.18	5
02/27/2025	ONCNT	32(A)	020938	MIDWEST MECHANICAL GROUP LLC	438.00	0.00	438.00	1
02/27/2025	ONCNT	33(A)	021020	SEMMER LANDSCAPE LLC	2,400.00	0.00	2,400.00	1
02/27/2025	ONCNT	34(A)	021202	WIGHT & COMPANY	10,992.00	0.00	10,992.00	1
02/27/2025	ONCNT	35(A)	021206	MANICZ MEDIA LLC	2,966.00	0.00	2,966.00	1
02/27/2025	ONCNT	36(A)	021328	CULLEN CONSTRUCTION MANAGEMENT	21,500.00	0.00	21,500.00	1
02/27/2025	ONCNT	37(A)	021502	OFFICE REVOLUTION LLC	12,050.48	0.00	12,050.48	1
02/27/2025	ONCNT	38(A)	021542	TELADOC HEALTH INC	1,702.80	0.00	1,702.80	1
02/27/2025	ONCNT	39(A)	021914	HENDERSON PRODUCTS	116,214.00	0.00	116,214.00	2

Num Checks: 36 Num Stubs: 0 Num Invoices: 67 Total Amount: 2,912,796.74

Total Amount \$4,893,994.23

INVOICE REGISTER FOR VILLAGE OF TINLEY PARK

EXP CHECK RUN DATES 02/01/2025 - 02/28/2025

POSTED OPEN

BANK ACCOUNTS: ONCNT - OLD NATIONAL - CENTRAL DISBURSEMENTS

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Pay By Check Type: ACH Transaction WTP 4410331V							
0000055137	CHICAGO PARTS & SOUND LLC	12/20/2024	01/20/2025	120.33	120.33	Open	Y
0000055138	CHICAGO PARTS & SOUND LLC	01/15/2025	02/15/2025	126.76	126.76	Open	Y
0000055140	CROSSMARK PRINTING INC	02/14/2025	03/14/2025	1,250.00	1,250.00	Open	Y
0000055144	CHICAGO PARTS & SOUND LLC	02/18/2025	03/18/2025	272.27	272.27	Open	Y
0000055145	CHICAGO PARTS & SOUND LLC	02/18/2025	03/18/2025	70.69	70.69	Open	Y
0000055151	CHICAGO PARTS & SOUND LLC	12/16/2024		122.57	122.57	Open	Y
0000055152	CHICAGO PARTS & SOUND LLC	01/23/2025		266.04	266.04	Open	Y
0000055156	CHICAGO PARTS & SOUND LLC	02/05/2025		99.50	99.50	Open	Y
0000055158	CORE & MAIN LP	01/30/2025		236.60	236.60	Open	Y
0000055245	PROSHRED SECURITY	02/05/2025		65.50	65.50	Open	Y
0000055249	WEST SIDE TRACTOR SALES	02/06/2025		321.40	321.40	Open	Y
0000055254	CHICAGO PARTS & SOUND LLC	01/23/2025		34.47	34.47	Open	Y
0000055261	WEST SIDE TRACTOR SALES	02/07/2025		455.98	455.98	Open	Y
0000055263	CHICAGO PARTS & SOUND LLC	02/12/2025		23.27	23.27	Open	Y
0000055266	CHICAGO PARTS & SOUND LLC	02/13/2025		23.62	23.62	Open	Y
0000055273	M. E.SIMPSON COMPANY, INC	02/17/2025		8,990.00	8,990.00	Open	Y
0000055290	PROSHRED SECURITY	02/12/2025		62.35	62.35	Open	Y
0000055294	SERVICE SANITATION, INC.	02/01/2025		228.01	228.01	Open	Y
0000055296	CONSERV FS, INC.	02/10/2025	03/12/2025	854.00	854.00	Open	Y
0000055297	CONSERV FS, INC.	02/10/2025	03/12/2025	123.30	123.30	Open	Y
0000055298	STEINER ELECTRIC COMPANY	01/31/2025		195.51	195.51	Open	Y
0000055299	WAREHOUSE DIRECT INC	02/04/2025		44.38	44.38	Open	Y
0000055301	AIRY'S, INC	02/12/2025		4,628.00	4,628.00	Open	Y
0000055323	ELEMENT GRAPHICS & DESIGN, INC	02/18/2025		1,055.18	1,055.18	Open	Y
0000055327	ELEMENT GRAPHICS & DESIGN, INC	02/13/2025		1,055.18	1,055.18	Open	Y
0000055336	AIRY'S, INC	01/31/2025		525,443.44	525,443.44	Open	Y
Total Pay By Check Type ACH Transaction:				546,168.35	546,168.35		
Pay By Check Type: Paper Check RESELLABLE RETURN - IGNITION COIL UNI							
0000054907	MASTER AUTO SUPPLY	01/29/2025		(105.93)	(105.93)	Open	Y
0000055111	7-ELEVEN	02/05/2025	03/05/2025	429.00	429.00	Open	Y
0000055112	COMED	01/25/2025	02/25/2025	1,920.76	1,920.76	Open	Y
0000055113	TRANS UNION	01/25/2025	02/25/2025	251.90	251.90	Open	Y
0000055114	OSWALD, KELLY	01/29/2025	02/28/2025	140.22	140.22	Open	Y
0000055115	UNITED METHODIST CHURCH	02/01/2025	03/01/2025	1,200.00	1,200.00	Open	Y
0000055116	SOUND SONIC INC	03/03/2025	04/03/2025	190.00	190.00	Open	Y
0000055118	2ND LAW CONSULTING LLC	01/10/2025	02/10/2025	375.00	375.00	Open	Y
0000055119	2ND LAW CONSULTING LLC	12/19/2024	01/20/2025	375.00	375.00	Open	Y
0000055120	GORDON FOOD SERVICE INC.	01/23/2025	02/23/2025	14.49	14.49	Open	Y
0000055121	B & J TOWING AND AUTO REPAIR	01/31/2025	02/28/2025	529.00	529.00	Open	Y
0000055122	HEIDELBERG MATERIALS MIDWEST	01/28/2025	02/28/2025	2,937.55	2,937.55	Open	Y
0000055123	3M	01/24/2025	02/24/2025	329.36	329.36	Open	Y
0000055124	SCHAAF EQUIPMENT CO. INC.	01/29/2025	02/28/2025	513.40	513.40	Open	Y
0000055125	US GAS	01/31/2025	02/28/2025	132.00	132.00	Open	Y
0000055126	POMP'S TIRE SERVICE, INC	11/14/2024	12/10/2024	1,619.00	1,619.00	Open	Y
0000055127	THE LAKOTA GROUP, INC.	02/17/2025	03/17/2025	5,660.00	5,660.00	Open	Y
0000055128	BAND OF BROTHERS PIPES & DRUMS	02/18/2025	03/09/2025	800.00	800.00	Open	Y
0000055130	CHICAGO WHITE SOX LTD	01/22/2025	03/09/2025	600.00	600.00	Open	Y
0000055131	MEDINAH FLYING CARPETS	01/22/2025	03/09/2025	600.00	600.00	Open	Y
0000055132	CHICAGO HIGHLANDERS	02/14/2025	03/09/2025	1,500.00	1,500.00	Open	Y
0000055133	DEL GALDO LAW GROUP LLC	02/01/2025	03/01/2025	1,849.00	1,849.00	Open	Y
0000055134	DEL GALDO LAW GROUP LLC	02/01/2025	03/01/2025	215.00	215.00	Open	Y

INVOICE REGISTER FOR VILLAGE OF TINLEY PARK

EXP CHECK RUN DATES 02/01/2025 - 02/28/2025

POSTED OPEN

BANK ACCOUNTS: ONCNT - OLD NATIONAL - CENTRAL DISBURSEMENTS

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Pay By Check Type: Paper Check JANUARY '25 PRISONER MEALS							
0000055135	MCDONALD'S	02/03/2025	03/03/2025	170.67	170.67	Open	Y
0000055136	TUTOR TIME LEARNING CENTERS, LLC #6	02/04/2025	02/04/2025	50.00	50.00	Open	Y
0000055139	COMED - COMMONWEALTH EDISON	01/27/2025	02/27/2025	32.98	32.98	Open	Y
0000055141	MASTER AUTO SUPPLY	02/10/2025	03/10/2025	550.75	550.75	Open	Y
0000055142	FMP	02/14/2025	03/14/2025	468.99	468.99	Open	Y
0000055143	FMP	02/14/2025	03/14/2025	(59.99)	(59.99)	Open	Y
0000055147	EJ EQUIPMENT INC.	02/19/2025		534.00	534.00	Open	Y
0000055148	CINTAS CORPORATION	02/20/2025		214.20	214.20	Open	Y
0000055149	CINTAS CORPORATION	02/18/2025		45.38	45.38	Open	Y
0000055150	CINTAS CORPORATION	02/17/2025		128.15	128.15	Open	Y
0000055153	MENARDS	01/31/2025		49.60	49.60	Open	Y
0000055154	NAPA MONEE	02/06/2025		63.06	63.06	Open	Y
0000055155	2ND LAW CONSULTING LLC	02/06/2025	03/08/2025	275.00	275.00	Open	Y
0000055157	TELCOM INNOVATIONS GROUP, LLC	02/06/2025		72.50	72.50	Open	Y
0000055246	QUILL CORPORATION	01/21/2025		34.07	34.07	Open	Y
0000055247	SUTTON FORD INC./FLEET SALES	02/04/2025		130.88	130.88	Open	Y
0000055248	SUTTON FORD INC./FLEET SALES	02/06/2025		28.60	28.60	Open	Y
0000055250	WINSTON'S MARKET	01/30/2025		950.00	950.00	Open	Y
0000055251	CED INC	02/03/2025		10,199.94	10,199.94	Open	Y
0000055252	BEST TECHNOLOGY SYSTEMS INC.	02/17/2025	03/19/2025	1,125.00	1,125.00	Open	Y
0000055253	EAGLE UNIFORM CO INC	01/31/2025		42.50	42.50	Open	Y
0000055255	GRAINGER	02/12/2025		62.18	62.18	Open	Y
0000055256	RUSH TRUCK CENTERS	02/11/2025		23.67	23.67	Open	Y
0000055257	TM TIRE CO INC	02/11/2025		275.00	275.00	Open	Y
0000055258	RUSH TRUCK CENTERS	02/11/2025		67.04	67.04	Open	Y
0000055259	NICOR	02/03/2025		292.59	292.59	Open	Y
0000055260	NICOR	02/03/2025		1,066.03	1,066.03	Open	Y
0000055262	INTERSTATE BATTERY SYSTEM	02/12/2025		137.80	137.80	Open	Y
0000055264	SUTTON FORD INC./FLEET SALES	02/13/2025		525.37	525.37	Open	Y
0000055272	B & J TOWING AND AUTO REPAIR	12/18/2024		71.26	71.26	Open	Y
0000055274	SIDWELL CO., THE	02/10/2025		950.00	950.00	Open	Y
0000055275	MUNICIPAL FLEET MANAGERS ASSOC	02/14/2025		50.00	50.00	Open	Y
0000055276	MENARDS	02/11/2025		134.00	134.00	Open	Y
0000055277	MENARDS	02/11/2025		62.46	62.46	Open	Y
0000055278	MENARDS	02/11/2025		16.37	16.37	Open	Y
0000055279	MASTER AUTO SUPPLY	02/11/2025		14.00	14.00	Open	Y
0000055280	LORENCE, BRUCE M.	02/01/2025		30.00	30.00	Open	Y
0000055281	MENARDS	01/20/2025		107.57	107.57	Open	Y
0000055282	MENARDS	01/20/2025		106.94	106.94	Open	Y
0000055283	MASTER AUTO SUPPLY	02/07/2025		67.56	67.56	Open	Y
0000055284	MENARDS	02/12/2025		4.28	4.28	Open	Y
0000055285	MENARDS	02/11/2025		19.99	19.99	Open	Y
0000055286	FMP	02/05/2025		54.71	54.71	Open	Y
0000055287	CASE LOTS INC	02/03/2025		1,549.70	1,549.70	Open	Y
0000055288	CASE LOTS INC	02/04/2025		1,035.90	1,035.90	Open	Y
0000055289	GOLDY LOCKS INC	02/05/2025		480.00	480.00	Open	Y
0000055291	GRAINGER	02/07/2025		45.48	45.48	Open	Y
0000055292	GRAINGER	02/07/2025		173.70	173.70	Open	Y
0000055293	HANSEN DOOR INC	02/10/2025		245.00	245.00	Open	Y
0000055295	USABLUBOOK	02/07/2025		106.13	106.13	Open	Y
0000055300	UNDERGROUND PIPE & VALVE CO	02/03/2025		2,965.00	2,965.00	Open	Y

INVOICE REGISTER FOR VILLAGE OF TINLEY PARK

EXP CHECK RUN DATES 02/01/2025 - 02/28/2025

POSTED OPEN

BANK ACCOUNTS: ONCNT - OLD NATIONAL - CENTRAL DISBURSEMENTS

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Pay By Check Type: Paper Check CORPORATE ID931719 LB TIP LINE 2/3-3/2/25							
0000055302	A T & T LONG DISTANCE	02/04/2025		72.19	72.19	Open	Y
0000055303	SITE DESIGN GROUP, LTD.	02/13/2025		720.00	720.00	Open	Y
0000055304	RAY O' HERRON CO INC	02/14/2025		1,096.99	1,096.99	Open	Y
0000055305	RAY O' HERRON CO INC	02/12/2025		244.94	244.94	Open	Y
0000055306	RAY O' HERRON CO INC	12/24/2024		490.47	490.47	Open	Y
0000055307	SITE DESIGN GROUP, LTD.	02/13/2025		4,908.75	4,908.75	Open	Y
0000055308	SITE DESIGN GROUP, LTD.	02/13/2025		1,156.25	1,156.25	Open	Y
0000055309	SITE DESIGN GROUP, LTD.	02/13/2025		3,191.25	3,191.25	Open	Y
0000055310	SITE DESIGN GROUP, LTD.	02/13/2025		508.75	508.75	Open	Y
0000055311	SITE DESIGN GROUP, LTD.	02/13/2025		92.50	92.50	Open	Y
0000055312	SITE DESIGN GROUP, LTD.	02/13/2025		11,119.85	11,119.85	Open	Y
0000055313	BETTENHAUSEN CONSTRUCTION SERV	02/14/2025		937.50	937.50	Open	Y
0000055314	ECO LIGHTING SERVICES & TECH	02/11/2025		27,091.70	27,091.70	Open	Y
0000055316	CLASSY FLOWERS	01/31/2025		99.50	99.50	Open	Y
0000055317	UNDERGROUND PIPE & VALVE CO	02/05/2025		1,136.00	1,136.00	Open	Y
0000055320	CINTAS CORPORATION	02/11/2025		47.52	47.52	Open	Y
0000055325	PARK ACE HARDWARE	02/14/2025		34.05	34.05	Open	Y
Total Pay By Check Type Paper Check:				100,868.97	100,868.97		
# of Invoices: 115 # Due: 115				647,203.24	647,203.24		
# of Credit Memos: 2 # Due: 2				(165.92)	(165.92)		
Net of Invoices and Credit Memos:				647,037.32	647,037.32		
--- TOTALS BY GL BANK ---							
ONCNT				647,037.32			
--- TOTALS BY FUND ---							
01 GENERAL FUND				63,171.83	63,171.83		
16 LEGACY TIF				30.71	30.71		
17 183RD/OPA TIF DISTRICT				30.71	30.71		
18 MAIN ST NORTH TIF				30.71	30.71		
19 MAIN ST SOUTH TIF				30.71	30.71		
20 STATE CAMPUS TIF				30.71	30.71		
27 NEW BREMEN TIF				30.74	30.74		
28 159TH & HARLEM TIF				30.71	30.71		
30 CAPITAL IMPROVEMENTS				32,751.70	32,751.70		
60 WATER AND SEWER FUND				17,463.86	17,463.86		
61 SEWER REHAB & REPLACEMENT				525,443.44	525,443.44		
63 WATER RESERVOIR FUND				1,373.97	1,373.97		
64 SEWER FUND				4,403.76	4,403.76		
65 STORM WATER MANAGEMENT				720.00	720.00		
70 COMMUTER PARKING LOTS				1,493.76	1,493.76		
--- TOTALS BY DEPT/ACTIVITY ---							
00-000				583,865.49	583,865.49		
11-000 MAYOR & TRUSTEES				99.50	99.50		
14-000 GENERAL OVERHEAD				1,913.49	1,913.49		
17-205 POLICE				4,645.06	4,645.06		
17-220 POLICE				2,783.13	2,783.13		

INVOICE REGISTER FOR VILLAGE OF TINLEY PARK

EXP CHECK RUN DATES 02/01/2025 - 02/28/2025

POSTED OPEN

BANK ACCOUNTS: ONCNT - OLD NATIONAL - CENTRAL DISBURSEMENTS

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
17-225	POLICE			324.09	324.09		
19-000	FIRE SUPPRESSION			539.73	539.73		
21-000	EMERGENCY MANAGEMENT AGENCY			2,110.36	2,110.36		
26-023	PUBLIC WORKS			25,549.51	25,549.51		
26-025	PUBLIC WORKS			19,142.67	19,142.67		
33-000	COMMUNITY DEVELOPMENT			34.07	34.07		
35-000	MARKETING/COMMUNICATIONS			4,890.22	4,890.22		
41-056	COMMISSIONS			1,140.00	1,140.00		



Interoffice Memo

Date: March 4, 2025
To: Village President and Board of Trustees
From: Daniel Ritter, Community Development Director
Subject: Rescinding Resolutions Related to Cook County Class 7b Incentives for the Marriott Residence Inn and Courtyard Hotels (9551 and 9555 183rd Street)

Background

In 2022, Top Hospitality proposed constructing two Marriott brand hotels (Residence Inn and Courtyard) on the property at 9551-9555 183rd Street. The requests included annexation, rezoning, and other entitlements. Additionally, it was requested that the Village pass resolutions of support for their application for a Cook County Class 7b property tax incentive (often referred to as a “reclass”).

The reclass program is operated by Cook County and encourages commercial development and redevelopment by lowering a commercial property’s assessed value for a 10 to 12-year period and puts the properties closer to Will County property taxes. As part of the application and approval process through Cook County, municipalities are required to pass a resolution of support for the development plan. The two resolutions (2022-R-087 and 2022-R-088) supporting the request for the development were approved by the Village Board on August 16, 2022.

The development was approved, permitted, and the first hotel (Residence Inn) is currently under construction. However, due to some of the requirements of the Cook County ordinance, the property owner has now decided to withdraw their Class 7b application with the Village and Cook



County. To avoid confusion or miscommunication in the future, it is recommended that the resolutions of support for the Class 7b be formally repealed and rescinded. Following the passage of the Resolution, staff will contact the Cook County Assessor’s office to notify them of the change.

Staff Recommendation

Move the resolution rescinding previously approved Resolutions 2022-R-087 and 2022-R-088 to the Village Board meeting later today.

THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2025-R-026

**A RESOLUTION RESCINDING SUPPORT AND CONSENT TO THE FILING OF A
CLASS 7B APPLICATION WITH COOK COUNTY FOR THE DEVELOPMENT AT
9551 AND 9555 183RD STREET
(MARRIOTT RESIDENCE INN AND COURTYARD HOTELS)**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Tinley Park

RESOLUTION NO. 2025-R-026**A RESOLUTION RESCINDING SUPPORT AND CONSENT TO THE FILING OF A CLASS 7B APPLICATION WITH COOK COUNTY FOR THE DEVELOPMENT AT 9551 AND 9555 183RD STREET (MARRIOTT RESIDENCE INN AND COURTYARD HOTELS)**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Cook County has instituted a program to encourage commercial development known as the Cook County Real Property Classification Ordinance (“Tax Incentive Ordinance”); and

WHEREAS, on August 16, 2022, the President and Board of Trustees approved Resolution Numbers 2022-R-087, “A Resolution Supporting and Consenting To The Filing of a Class 7b Application and Finding The Class 7b Necessary For Development To Occur at 9551 183rd Street (Residence Inn of Marriott Hotel)”, and 2022-R-088, “A Resolution Supporting and Consenting To The Filing of a Class 7b Application and Finding The Class 7b Necessary For Development To Occur at 9555 183rd Street (Courtyard Hotel)”, related to a Cook County property tax incentive for development of two hotels on the properties located at 9551 and 9555 183rd Street (collectively, the “Properties”) in the Village of Tinley Park; and

WHEREAS, the aforementioned Resolutions were approved at the request of the property owner in anticipation of the development that is currently permitted and underway; and

WHEREAS, the TOP Hospitality LLC, an Illinois Limited Liability Company, the owner of the Properties has since notified the Village in writing that they no longer intend on pursuing the Cook County Class 7b property tax incentive based on the Tax Incentive Ordinance development requirements (See letter dated February 13, 2025, attached hereto and incorporated herein as “Exhibit A”); and

WHEREAS, the President and Board of Trustees believe that it is in the best interests of the Village and its residents to repeal and rescind Resolutions 2022-R-087 and 2022-R-088 as the Property owner has indicated that they are withdrawing their request for the Class 7b property tax incentive; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, STATE AS FOLLOWS:

Section 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2: That the President and Board of Trustees rescind Resolution Numbers 2022-R-087, “A Resolution Supporting and Consenting To The Filing of a Class 7b Application and Finding

The Class 7b Necessary For Development To Occur at 9551 183rd Street (Residence Inn of Marriott Hotel)”, and 2022-R-088, “A Resolution Supporting and Consenting To The Filing of a Class 7b Application and Finding The Class 7b Necessary For Development To Occur at 9555 183rd Street (Courtyard Hotel)”, related to a Cook County property tax incentive at Certain Property Located at 9551 and 9555 183rd Street.

Section 3: The Village Manager and Village Staff are directed to take any and all further steps to effectuate the rescission of these Resolutions, including but not limited to contacting and providing notification to Cook County and the Cook County Assessor’s office regarding the rescission.

Section 4: Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict. Specifically, Resolutions 2022-R-087 and 2022-R-088 are hereby repealed.

Section 5: That this Resolution shall be in full force and effect upon its passage, approval, and publication in pamphlet form.

PASSED THIS 4th day of March 2025.

AYES:

NAYS:

ABSENT:

APPROVED THIS 4th day of March 2025.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-026, “A RESOLUTION RESCINDING SUPPORT AND CONSENT TO THE FILING OF A CLASS 7B APPLICATION WITH COOK COUNTY FOR THE DEVELOPMENT AT 9551 AND 9555 183RD STREET (MARRIOTT RESIDENCE INN AND COURTYARD HOTELS),” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March 2025.

NANCY M. O’CONNOR, VILLAGE CLERK



TOP Hospitality LLC

February 13, 2025

Attn: Patrick Carr
Village of Tinley Park
16250 Oak Park Ave
Tinley Park, IL 60477

Re: TOP Hospitality LLC, an Illinois Limited Liability Company

Please accept this letter as official notice that TOP Hospitality LLC will not be utilizing the 7B property tax program. We hereby notify you that we will be withdrawing our application.

If you have any questions or comments, please feel free to contact us directly.

Respectfully,

A handwritten signature in black ink, appearing to read "Chris Patel", with a long horizontal flourish extending to the right.

Chris Patel

**Interoffice****Memo**

Date: February 21, 2025
To: John Urbanski, Public Works Director
From: Darlene Milanowicz, Engineering Project Manager
Subject: FY2026 Pavement Management Program (PMP) Resurfacing Program – Motor Fuel Tax (MFT)

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action.

Description:

This Resolution between the Village of Tinley Park and the Illinois Department of Transportation would authorize the appropriation of up to \$2,510,000 in MFT funds for the purpose of maintaining streets and highways. The total cost of the entire resurfacing program is estimated to be \$4,500,000 and \$2,510,000 is the amount that represents the projected maximum total expenditures which is paid from the MFT funds controlled by the State. Actual expenditures under this resolution will be subject to the amount of funds available. Passage of this Resolution will allow the Village to competitively bid the project prior to the approved FY 2026 budget in an effort to obtain the best possible unit pricing. Cost saving in the amount of \$685,846 from the approved FY2025 Project will be carried over into this year's project in efforts to utilize the best possible unit pricing and to complete early in the year.

Budget / Finance: Funding is budgeted for in the FY26 Budget with MFT and non MFT funds.

Cost Saving from FY2026 Project:	\$685,846
Motor Fuel Tax Resolution:	\$2,510,000
Village Local Roads Fund:	<u>\$1,304,154</u>
Total:	\$4,500,000

Staff Direction Request:

1. Approve Resolution for Motor Fuel Tax Funds to be allocated to the FY2026 PMP Resurfacing Program Resolution for Improvement By Municipality under the Illinois Highway Code.
2. Direct Staff as necessary.

Attachment:

1. Resolution for Improvement Under the Illinois Highway Code (Motor Fuel Tax)

THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2025-R-020

**A RESOLUTION (IDOT RESOLUTION) APPROVING AN APPROPRIATION OF UP TO
\$2,510,000 OF MOTOR FUEL TAX FUNDS FOR THE FY2026 PAVEMENT MANAGEMENT
PROGRAM RESURFACING PROJECT**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees**

RESOLUTION NO. 2025-R-020**A RESOLUTION (IDOT RESOLUTION) APPROVING AN APPROPRIATION OF UP TO \$2,510,000 OF MOTOR FUEL TAX FUNDS FOR THE FY2026 PAVEMENT MANAGEMENT PROGRAM RESURFACING PROJECT**

WHEREAS, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered authorizing an (IDOT Resolution) appropriation of up to \$2,510,000 of Motor Fuel Tax Funds for the FY2026 Pavement Management Program, a true and correct copy of such Resolution being attached hereto and made a part hereof as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Resolution be entered into by the Village of Tinley Park;

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

Section 1: The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

Section 2: That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "appropriation" be entered into and executed by said Village of Tinley Park, with said Resolution to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

Section 3: That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid appropriation.

Section 4: That this Resolution shall take effect from and after its adoption and approval.

ADOPTED this 4th day of March, 2025, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 4th day of March, 2025, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk

EXHIBIT 1

IDOT RESOLUTION APPROVING AN APPROPRIATION OF UP TO \$2,510,000 OF MOTOR FUEL TAX FUNDS FOR THE FY2026 PAVEMENT MANAGEMENT PROGRAM RESURFACING PROJECT

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-020, “**A RESOLUTION (IDOT RESOLUTION) APPROVING AN APPROPRIATION OF UP TO \$2,510,000 OF MOTOR FUEL TAX FUNDS FOR THE FY2026 PAVEMENT MANAGEMENT PROGRAM RESURFACING PROJECT,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March, 2025.

VILLAGE CLERK


**Illinois Department
of Transportation**
**Resolution for Improvement
Under the Illinois Highway Code**

Is this project a bondable capital improvement?

☐ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

25-00127-00-RS

BE IT RESOLVED, by the **President and Board of Trustees**of the **Village**

Governing Body Type

Local Public Agency Type

of **Tinley Park**

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by **Contract**

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Various	7.9	n/a	n/a	n/a

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

MFT Funds - Construction for various streets, pavement resurfacing with curb and gutter replacement, sidewalk replacement, pavement patching, drainage structure adjustments and other related work.

2. That there is hereby appropriated the sum of **Two Million Five Hundred Ten Thousand**Dollars (**\$2,510,000.00**) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I,

VillageClerk in and for said **Village**

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of **Tinley Park**

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of **Tinley Park**

Governing Body Type

Name of Local Public Agency

at a meeting held on **March 04, 2025**

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this **4th** day of **03/25**

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

ApprovedRegional Engineer Signature & Date
Department of Transportation



Interoffice Memo

Date: February 20, 2025
To: John Urbanski, Public Works Director
From: Colby C. Zemaitis, PE, CFM – Assistant Public Works Director
Subject: 2025 PMP Resurfacing Project – Contract Award

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action.

Scope of Work: The Village's PMP Resurfacing Program is an annual program that includes asphalt resurfacing, removal and replacement of selected areas of concrete sidewalk, curb and gutter removal and replacement, pavement striping, and other miscellaneous items of work. This year's program includes approximately 7.90 miles of pavement improvements in the Base Bid along with the Option Bid which includes the Base Bid plus improvements to US Route 45 at 179th Street Pedestrian Enhancements.

Background: This bid was advertised on February 6, 2025, in accordance with state bidding laws; eight (8) sealed bids were received by the deadline on February 19, 2025, at 10:00 AM, and recorded by the Village Clerk's office. The Deputy Clerk, Director of Public Works, Assistant Director of Public Works and Engineering Project Manager were present at the bid opening.

<u>Contractor</u>	<u>Location</u>	<u>Base Bid Total</u>	<u>Option Bid</u>
PT Ferro Construction Company	Joliet, IL	\$3,704,720.03	\$3,799,944.03
Iroquois Paving Corporation	Watseka, IL	\$3,760,862.15	\$3,828,511.65
Gallagher Asphalt	Thornton, IL	\$3,959,253.88	\$4,034,905.38
Schroeder Asphalt Services, Inc	Huntley, IL	\$4,120,710.16	\$4,221,422.76
Austin Tyler Construction, Inc.	Elwood, IL	\$4,272,654.93	\$4,363,020.06
D Construction	Coal City, IL	\$4,445,415.58	\$4,574,731.08
Builders Paving, LLC	Hillside, IL	\$4,605,000.00	\$4,739,000.00
McGill Construction	Frankfort, IL	Did Not Bid	\$119,152.31
Engineer's Estimate		\$4,568,206.58	\$4,668,136.58

The lowest, responsible bidder is PT Ferro Construction Company in the amount of \$3,799,944.03 after the bids were reviewed and verified.

Description: Staff is recommending we approve the contract with PT Ferro Construction Company for the 2025 PMP Resurfacing Project (Base Bid) along with the Optional Bid in the amount of \$3,799,944.03 as the pedestrian crossing improvements at the intersection of LaGrange Road and 179th Street. These were Village requirements stated in the Intergovernmental Agreement (IGA) with Loyola.

Budget / Finance: Funding is budgeted for in the FY26 Budget with MFT and non-MFT funds. Additionally, in efforts to continue to have the ability to bid the project prior to the construction season to obtain the best possible unit pricing and compete the project early in the year, the remaining funding will be carried over into the following year 2026.

Budget Available:	\$4,500,000.00 (not to exceed)
Lowest Responsible Bidder:	- \$3,799,944.03
<u>Material Testing (QA):</u>	- \$25,000.00
Contingency (2026 Carryover) Amount:	\$675,055.97

Staff Direction Request:

1. Approve low bid and award the project to PT Ferro Construction Company, Joliet, IL, in the amount of \$3,799,944.03.
2. Direct Staff as necessary.

Attachment:

1. Bid Tab dated February 19, 2025.

THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2025-R-021

**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY
PARK AND PT FERRO CONSTRUCTION FOR 2025 PMP RESURFACING PROJECT**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees**

RESOLUTION NO. 2025-R-021**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK
AND PT FERRO CONSTRUCTION FOR 2025 PMP RESURFACING PROJECT**

WHEREAS, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with PT Ferro Construction, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

Section 1: The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

Section 2: That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

Section 3: That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

Section 4: That this Resolution shall take effect from and after its adoption and approval.

ADOPTED this 4th day of March, 2025, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 4th day of March, 2025, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk

EXHIBIT 1

A CONTRACT WITH PT FERRO CONSTRUCTION FOR 2025 PMP RESURFACING PROJECT

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-021, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND PT FERRO CONSTRUCTION FOR 2025 PMP RESURFACING PROJECT,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March, 2025.

VILLAGE CLERK



Local Public Agency Formal Contract

Contractor's Name				
PT FERRO CONSTRUCTION				
Contractor's Address		City	State	Zip Code
700 S ROWELL AVE		JOLIET	IL	60434
STATE OF ILLINOIS				
Local Public Agency		County	Section Number	
VILLAGE OF TINLEY PARK		Cook/Will	25-00127-00-RS	
Street Name/Road Name			Type of Funds	
2025 MFT STREET RESURFACING PROGRAM			MFT	
☒ CONTRACT BOND (when required)				

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Department of Transportation

☐ Concurrence in approval of award

Regional Engineer Signature & Date



DID NOT BID BASE BID																					
BASE BID				ENGINEER'S ESTIMATE		P.T. FERRO CONSTRUCTION CO.		IROQUOIS PAVING CORPORATION		GALLAGHER ASPHALT CORPORATION		SCHROEDER ASPHALT SERVICES, INC.		AUSTIN TYLER CONST., INC.		D. CONSTRUCTION, INC		BUILDERS PAVING, LLC		MCGILL CONSTRUCTION LLC	
ITEM #	DESCRIPTION	UNIT	TOTAL QUANTITY	Unit Price	Total	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	EARTH EXCAVATION	CY	10	\$ 162.50	\$ 1,625.00	\$ 125.00	\$ 1,250.00	\$ 100.00	\$ 1,000.00	\$ 150.00	\$ 1,500.00	\$ 70.00	\$ 700.00	\$ 120.00	\$ 1,200.00	\$ 55.00	\$ 550.00	\$ 80.00	\$ 800.00	\$ -	\$ -
2	AGGREGATE BASE COURSE TYPE B 4	SQ YD	10	\$ 248.75	\$ 2,487.50	\$ 100.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	\$ 32.00	\$ 320.00	\$ 30.00	\$ 300.00	\$ 25.00	\$ 250.00	\$ 11.00	\$ 110.00	\$ 10.00	\$ 100.00	\$ -	\$ -
3	PORTLAND CEMENT CONCRETE SIDEWALK	SQ FT	30730	\$ 9.31	\$ 286,096.30	\$ 9.50	\$ 291,935.00	\$ 10.65	\$ 327,274.50	\$ 8.90	\$ 273,497.00	\$ 11.00	\$ 338,030.00	\$ 9.50	\$ 291,935.00	\$ 12.27	\$ 377,057.10	\$ 11.50	\$ 353,395.00	\$ -	\$ -
4	SIDEWALK REMOVAL	SQ FT	30730	\$ 2.48	\$ 76,210.40	\$ 2.50	\$ 76,825.00	\$ 1.80	\$ 55,314.00	\$ 2.80	\$ 86,044.00	\$ 1.65	\$ 50,704.50	\$ 3.75	\$ 115,237.50	\$ 3.41	\$ 104,789.30	\$ 2.00	\$ 61,460.00	\$ -	\$ -
5	DETECTABLE WARNINGS	EACH	88	\$ 200.00	\$ 17,600.00	\$ 200.00	\$ 17,600.00	\$ 365.00	\$ 32,120.00	\$ 150.00	\$ 13,200.00	\$ 385.00	\$ 33,880.00	\$ 220.00	\$ 19,360.00	\$ 330.00	\$ 29,040.00	\$ 480.00	\$ 42,240.00	\$ -	\$ -
6	FORBIDDING CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	SQ YD	19940	\$ 47.35	\$ 945,219.00	\$ 50.00	\$ 977,000.00	\$ 48.50	\$ 968,610.00	\$ 45.75	\$ 903,955.00	\$ 53.00	\$ 1,053,620.00	\$ 45.75	\$ 903,955.00	\$ 52.86	\$ 1,032,884.00	\$ 43.00	\$ 840,220.00	\$ -	\$ -
7	PCC DRIVEWAY 7" REMOVAL AND REPLACEMENT	SQ YD	355	\$ 105.88	\$ 37,587.40	\$ 105.00	\$ 40,825.00	\$ 146.00	\$ 51,830.00	\$ 154.00	\$ 54,570.00	\$ 165.00	\$ 58,575.00	\$ 151.45	\$ 53,475.00	\$ 170.00	\$ 60,150.00	\$ 130.00	\$ 46,150.00	\$ -	\$ -
8	HMA SURFACE DRIVEWAY REMOVAL AND REPLACEMENT, 3"	SQ YD	1118	\$ 51.93	\$ 58,057.74	\$ 40.00	\$ 44,720.00	\$ 0.01	\$ 11.18	\$ 67.00	\$ 74,906.00	\$ 34.50	\$ 38,571.00	\$ 45.00	\$ 50,310.00	\$ 32.00	\$ 35,776.00	\$ 70.00	\$ 78,260.00	\$ -	\$ -
9	TEMPORARY ACCESS PRIVATE ENTRANCE	EACH	10	\$ 1.00	\$ 10.00	\$ 100.00	\$ 1,000.00	\$ 300.00	\$ 3,000.00	\$ 200.00	\$ 2,000.00	\$ 50.00	\$ 500.00	\$ 0.01	\$ 0.10	\$ 0.10	\$ 110.00	\$ 1.00	\$ 10.00	\$ -	\$ -
10	HMA SURFACE REMOVAL 3"	SQ YD	129244	\$ 2.56	\$ 330,864.64	\$ 3.00	\$ 387,732.00	\$ 3.95	\$ 510,513.80	\$ 3.20	\$ 413,580.80	\$ 1.95	\$ 252,025.80	\$ 2.85	\$ 368,345.40	\$ 2.06	\$ 266,242.64	\$ 5.00	\$ 646,220.00	\$ -	\$ -
11	HMA SURFACE REMOVAL BUTT JOINT	SQ YD	2667	\$ 4.32	\$ 11,521.44	\$ 0.01	\$ 26.67	\$ 0.01	\$ 26.67	\$ 0.01	\$ 26.67	\$ 5.00	\$ 13,335.00	\$ 0.01	\$ 26.67	\$ 0.01	\$ 26.67	\$ 5.00	\$ 13,335.00	\$ -	\$ -
12	CLASS D PATCHES, TYPE IV, 3 INCH	SQ YD	6462	\$ 26.00	\$ 168,012.00	\$ 10.00	\$ 64,620.00	\$ 0.01	\$ 64.62	\$ 13.00	\$ 84,006.00	\$ 23.85	\$ 154,118.70	\$ 28.00	\$ 180,936.00	\$ 30.00	\$ 193,860.00	\$ 20.00	\$ 129,240.00	\$ -	\$ -
13	CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	6462	\$ 48.38	\$ 312,631.56	\$ 15.00	\$ 96,930.00	\$ 0.01	\$ 64.62	\$ 18.00	\$ 116,316.00	\$ 48.30	\$ 312,114.60	\$ 55.00	\$ 355,410.00	\$ 60.00	\$ 387,720.00	\$ 30.00	\$ 193,860.00	\$ -	\$ -
14	BITUMINOUS MATERIALS PRIME COAT	GALLON	87241	\$ 2.00	\$ 174,482.00	\$ 0.01	\$ 872.41	\$ 0.01	\$ 872.41	\$ 0.01	\$ 872.41	\$ 0.01	\$ 872.41	\$ 0.01	\$ 872.41	\$ 0.01	\$ 872.41	\$ 0.01	\$ 872.41	\$ -	\$ -
15	POLYMERIZED LEVELING BINDER MACHINE METHOD IL475 N50	TON	5428	\$ 115.00	\$ 624,220.00	\$ 105.00	\$ 569,940.00	\$ 104.50	\$ 567,226.00	\$ 106.00	\$ 575,368.00	\$ 110.00	\$ 597,080.00	\$ 105.00	\$ 569,940.00	\$ 114.22	\$ 619,986.16	\$ 105.00	\$ 569,940.00	\$ -	\$ -
16	HMA SURFACE COURSE MIX D N50	TON	10856	\$ 88.00	\$ 955,328.00	\$ 84.00	\$ 911,904.00	\$ 83.50	\$ 906,476.00	\$ 83.00	\$ 901,048.00	\$ 88.50	\$ 967,756.00	\$ 80.00	\$ 868,480.00	\$ 81.15	\$ 880,964.40	\$ 95.00	\$ 1,031,320.00	\$ -	\$ -
17	DRAINAGE AND UTILITY STRUCTURES TO BE ADJUSTED	EACH	204	\$ 537.50	\$ 109,650.00	\$ 0.01	\$ 2.04	\$ 315.00	\$ 64,260.00	\$ 410.00	\$ 83,640.00	\$ 650.00	\$ 132,600.00	\$ 425.00	\$ 86,700.00	\$ 600.00	\$ 122,400.00	\$ 750.00	\$ 153,000.00	\$ -	\$ -
18	MANHOLES TO BE RECONSTRUCTED	EACH	5	\$ 1,191.25	\$ 5,956.25	\$ 5,956.25	\$ 3,000.00	\$ 15,250.00	\$ 7,625.00	\$ 14,600.00	\$ 7,300.00	\$ 2,300.00	\$ 11,500.00	\$ 1,375.00	\$ 6,875.00	\$ 1,000.00	\$ 5,000.00	\$ 2,300.00	\$ 11,500.00	\$ -	\$ -
19	REPLACEMENT FRAME AND LID	EACH	10	\$ 496.25	\$ 4,962.50	\$ 500.00	\$ 5,000.00	\$ 385.00	\$ 3,850.00	\$ 395.00	\$ 3,950.00	\$ 1,000.00	\$ 10,000.00	\$ 950.00	\$ 9,500.00	\$ 600.00	\$ 6,000.00	\$ 600.00	\$ 6,000.00	\$ -	\$ -
20	SANITARY MANHOLES TO BE ADJUSTED	EACH	7	\$ 827.50	\$ 5,792.50	\$ 1,000.00	\$ 7,000.00	\$ 950.00	\$ 6,650.00	\$ 630.00	\$ 4,410.00	\$ 1,600.00	\$ 11,200.00	\$ 1,375.00	\$ 9,625.00	\$ 1,400.00	\$ 9,800.00	\$ 1,185.00	\$ 8,295.00	\$ -	\$ -
21	WATER VALVE BOX TO BE ADJUSTED	EACH	1	\$ 506.25	\$ 506.25	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00	\$ 750.00	\$ 750.00	\$ 400.00	\$ 400.00	\$ 750.00	\$ 750.00	\$ -	\$ -
22	MODIFIED URETHANE PAVEMENT MARKING - LINE 4"	FOOT	120	\$ 2.40	\$ 288.00	\$ 6.00	\$ 720.00	\$ 3.10	\$ 372.00	\$ 8.50	\$ 1,020.00	\$ 9.00	\$ 1,080.00	\$ 8.25	\$ 990.00	\$ 3.57	\$ 428.40	\$ 8.25	\$ 990.00	\$ -	\$ -
23	MODIFIED URETHANE PAVEMENT MARKING - LINE 12"	FOOT	126	\$ 3.50	\$ 441.00	\$ 10.00	\$ 1,260.00	\$ 787.50	\$ 99,150.00	\$ 10.00	\$ 1,260.00	\$ 10.45	\$ 1,317.70	\$ 9.45	\$ 1,190.70	\$ 7.15	\$ 900.90	\$ 9.45	\$ 1,190.70	\$ -	\$ -
24	MODIFIED URETHANE PAVEMENT MARKING - LINE 24"	FOOT	196	\$ 10.00	\$ 1,960.00	\$ 16.00	\$ 3,136.00	\$ 15.25	\$ 2,989.00	\$ 14.00	\$ 2,744.00	\$ 15.00	\$ 2,940.00	\$ 13.65	\$ 2,675.40	\$ 16.23	\$ 3,181.08	\$ 13.65	\$ 2,675.40	\$ -	\$ -
25	GROOVING FOR RECESSED PAVEMENT MARKING 7"	FOOT	120	\$ 2.00	\$ 240.00	\$ 2.75	\$ 330.00	\$ 1.50	\$ 180.00	\$ 3.50	\$ 420.00	\$ 3.80	\$ 456.00	\$ 3.45	\$ 414.00	\$ 1.60	\$ 192.00	\$ 3.45	\$ 414.00	\$ -	\$ -
26	GROOVING FOR RECESSED PAVEMENT MARKING 13"	FOOT	126	\$ 4.00	\$ 504.00	\$ 4.50	\$ 567.00	\$ 2.75	\$ 346.50	\$ 7.00	\$ 882.00	\$ 7.20	\$ 907.20	\$ 6.00	\$ 756.00	\$ 2.92	\$ 362.92	\$ 6.75	\$ 855.00	\$ -	\$ -
27	GROOVING FOR RECESSED PAVEMENT MARKING 25"	FOOT	126	\$ 8.00	\$ 1,008.00	\$ 7.00	\$ 882.00	\$ 5.20	\$ 655.20	\$ 8.50	\$ 1,071.00	\$ 9.00	\$ 1,140.00	\$ 8.25	\$ 1,048.50	\$ 5.50	\$ 693.00	\$ 8.25	\$ 1,048.50	\$ -	\$ -
28	CURB PAINTING	FOOT	45	\$ 3.00	\$ 135.00	\$ 135.00	\$ 60.75	\$ 81.38	\$ 36.34	\$ 165.00	\$ 281.25	\$ 126.56	\$ 524.25	\$ 114.65	\$ 497.25	\$ 3.60	\$ 162.00	\$ 10.65	\$ 479.25	\$ -	\$ -
29	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	LSUM	1	\$ 214,500.00	\$ 214,500.00	\$ 115,000.00	\$ 115,000.00	\$ 150,000.00	\$ 150,000.00	\$ 125,000.00	\$ 125,000.00	\$ 70,000.00	\$ 70,000.00	\$ 44,000.00	\$ 44,000.00	\$ 113,340.00	\$ 113,340.00	\$ 211,000.00	\$ 211,000.00	\$ -	\$ -
30	PARKWAY RESTORATION	SQ YD	5790	\$ 15.19	\$ 87,950.10	\$ 0.01	\$ 57.90	\$ 0.01	\$ 57.90	\$ 10.00	\$ 57,900.00	\$ 12.60	\$ 72,954.00	\$ 16.00	\$ 92,640.00	\$ 16.50	\$ 95,535.00	\$ 11.50	\$ 66,585.00	\$ -	\$ -
31	PRECONSTRUCTION VIDEO RECORDING	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 0.01	\$ 0.01	\$ 12,500.00	\$ 12,500.00	\$ 1400.00	\$ 1,400.00	\$ 3,500.00	\$ 3,500.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,130.74	\$ 10,130.74	\$ -	\$ -
32	AGGREGATE SHOULDERS, TYPE B	TON	30	\$ 60.00	\$ 1,800.00	\$ 100.00	\$ 3,000.00	\$ 90.00	\$ 2,700.00	\$ 150.00	\$ 4,500.00	\$ 55.00	\$ 1,650.00	\$ 65.00	\$ 1,950.00	\$ 50.00	\$ 1,500.00	\$ 70.00	\$ 2,100.00	\$ -	\$ -
33	NON-MFT FUNDS																				
33	CLASS D PATCHES, 2" (SPECIAL)	SQ YD	4000	\$ 35.00	\$ 140,000.00	\$ 20.00	\$ 80,000.00	\$ 35.61	\$ 142,440.00	\$ 31.60	\$ 126,400.00	\$ 23.00	\$ 92,000.00	\$ 22.00	\$ 88,000.00	\$ 23.00	\$ 92,000.00	\$ 30.00	\$ 120,000.00	\$ -	\$ -



VILLAGE OF TINLEY PARK
2025 MFT STREET RESURFACING
SECTION 25-00127-00-RS

BID TAB

DATE: 2/19/2025
TIME:10:00 AM

LOW BIDDER

DID NOT BID BASE BID																					
OPTION BID INCLUDES BASE BID ALONG WITH OPTION BID			ENGINEER'S ESTIMATE		P.T. FERRO CONSTRUCTION CO.		IROQUOIS PAVING CORPORATION		GALLAGHER ASPHALT		SCHROEDER ASPHALT SERVICES, INC.		AUSTIN TYLER CONST. , INC		D. CONSTRUCTION, INC		BUILDERS PAVING, LLC		MCGILL CONSTRUCTION LLC		
ITEM #	DESCRIPTION	UNIT	TOTAL QUANTITY	Unit Price	Total	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
20200100	EARTH EXCAVATION	CU YD	15	\$ 150.00	\$ 2,250.00	\$ 150.00	\$ 2,250.00	\$ 103.50	\$ 1,552.50	\$ 170.00	\$ 2,550.00	\$ 70.00	\$ 1,050.00	\$ 125.00	\$ 1,875.00	\$ 82.50	\$ 1,237.50	\$ 80.00	\$ 1,200.00	\$ 103.43	\$ 1,551.45
21101615	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	65	\$ 25.00	\$ 1,625.00	\$ 15.00	\$ 975.00	\$ 10.50	\$ 682.50	\$ 5.00	\$ 325.00	\$ 12.00	\$ 780.00	\$ 5.00	\$ 325.00	\$ 5.50	\$ 357.50	\$ 9.00	\$ 585.00	\$ 39.78	\$ 2,585.70
35101600	AGGREGATE BASE COURSE, TYPE B, 4"	SQ YD	75	\$ 35.00	\$ 2,625.00	\$ 15.00	\$ 1,125.00	\$ 10.50	\$ 787.50	\$ 7.50	\$ 562.50	\$ 25.00	\$ 1,875.00	\$ 26.25	\$ 1,968.75	\$ 17.05	\$ 1,278.75	\$ 15.00	\$ 1,125.00	\$ 9.14	\$ 685.50
42400200	PORTLAND CEMENT CONCRETESIDEWALK 5 INCH	SQ FT	675	\$ 15.00	\$ 10,125.00	\$ 15.00	\$ 10,125.00	\$ 15.55	\$ 10,496.25	\$ 20.60	\$ 13,905.00	\$ 11.00	\$ 7,425.00	\$ 9.30	\$ 6,277.50	\$ 14.96	\$ 10,098.00	\$ 15.00	\$ 10,125.00	\$ 17.14	\$ 11,569.50
42400800	DETECTABLE WARNINGS	SQ FT	50	\$ 50.00	\$ 2,500.00	\$ 0.01	\$ 0.50	\$ 52.00	\$ 2,600.00	\$ 0.01	\$ 0.50	\$ 385.00	\$ 19,250.00	\$ 220.00	\$ 11,000.00	\$ 385.00	\$ 19,250.00	\$ 300.00	\$ 15,000.00	\$ 35.80	\$ 1,790.00
44000500	COMBINATION CURB ANDGUTTER REMOVAL	FOOT	55	\$ 40.00	\$ 2,200.00	\$ 22.00	\$ 1,210.00	\$ 10.55	\$ 580.25	\$ 36.00	\$ 1,980.00	\$ 15.00	\$ 825.00	\$ 17.75	\$ 976.25	\$ 22.55	\$ 1,240.25	\$ 15.00	\$ 825.00	\$ 31.82	\$ 1,750.10
44000600	SIDEWALK REMOVAL	SQ FT	185	\$ 8.00	\$ 1,480.00	\$ 3.00	\$ 555.00	\$ 2.10	\$ 388.50	\$ 8.00	\$ 1,480.00	\$ 1.65	\$ 305.25	\$ 4.00	\$ 740.00	\$ 6.22	\$ 1,150.70	\$ 5.00	\$ 925.00	\$ 2.00	\$ 370.00
60605000	COMBINATION CONCRETE CURBAND GUTTER, TYPE B-6, 24"	FOOT	55	\$ 120.00	\$ 6,600.00	\$ 65.00	\$ 3,575.00	\$ 83.00	\$ 4,565.00	\$ 86.00	\$ 4,730.00	\$ 60.00	\$ 3,300.00	\$ 55.00	\$ 3,025.00	\$ 79.95	\$ 4,397.25	\$ 120.00	\$ 6,600.00	\$ 87.45	\$ 4,809.75
78008230	POLYUREA PAVEMENTMARKING TYPE I - LINE 6"	FOOT	270	\$ 12.00	\$ 3,240.00	\$ 6.00	\$ 1,620.00	\$ 3.35	\$ 904.50	\$ 7.00	\$ 1,890.00	\$ 7.40	\$ 1,998.00	\$ 6.85	\$ 1,849.50	\$ 3.58	\$ 966.60	\$ 10.00	\$ 2,700.00	\$ 15.91	\$ 4,295.70
78008250	POLYUREA PAVEMENTMARKING TYPE I - LINE 12"	FOOT	170	\$ 16.00	\$ 2,720.00	\$ 10.00	\$ 1,700.00	\$ 6.75	\$ 1,147.50	\$ 12.50	\$ 2,125.00	\$ 13.35	\$ 2,269.50	\$ 12.35	\$ 2,099.50	\$ 7.15	\$ 1,215.50	\$ 15.00	\$ 2,550.00	\$ 31.82	\$ 5,409.40
78008270	POLYUREA PAVEMENTMARKING TYPE I - LINE 24"	FOOT	45	\$ 30.00	\$ 1,350.00	\$ 16.00	\$ 720.00	\$ 15.25	\$ 686.25	\$ 22.50	\$ 1,012.50	\$ 24.25	\$ 1,091.25	\$ 22.05	\$ 992.25	\$ 16.23	\$ 730.35	\$ 30.00	\$ 1,350.00	\$ 47.74	\$ 2,148.30
78300202	PAVEMENT MARKING REMOVAL- WATER BLASTING	SQ FT	225	\$ 40.00	\$ 9,000.00	\$ 16.00	\$ 3,600.00	\$ 12.50	\$ 2,812.50	\$ 18.00	\$ 4,050.00	\$ 19.00	\$ 4,275.00	\$ 17.65	\$ 3,971.25	\$ 13.20	\$ 2,970.00	\$ 20.00	\$ 4,500.00	\$ 31.82	\$ 7,159.50
81028200	UNDERGROUND CONDUIT,GALVANIZED STEEL, 2" DIA.	FOOT	35	\$ 50.00	\$ 1,750.00	\$ 58.00	\$ 2,030.00	\$ 37.00	\$ 1,295.00	\$ 36.00	\$ 1,260.00	\$ 63.00	\$ 2,205.00	\$ 57.19	\$ 2,001.65	\$ 95.81	\$ 3,353.35	\$ 70.00	\$ 2,450.00	\$ 80.03	\$ 2,801.05
81028220	UNDERGROUND CONDUIT,GALVANIZED STEEL, 3" DIA.	FOOT	25	\$ 60.00	\$ 1,500.00	\$ 79.00	\$ 1,975.00	\$ 57.25	\$ 1,431.25	\$ 58.00	\$ 1,450.00	\$ 87.00	\$ 2,175.00	\$ 78.79	\$ 1,969.75	\$ 148.60	\$ 3,715.00	\$ 90.00	\$ 2,250.00	\$ 110.26	\$ 2,756.50
85000200	MAINTENANCE OF EXISTINGTRAFFIC SIGNAL INSTALLATION	EACH	1	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 2,175.00	\$ 2,175.00	\$ 2,200.00	\$ 2,200.00	\$ 4,675.00	\$ 4,675.00	\$ 9,000.00	\$ 9,000.00	\$ 5,198.00	\$ 5,198.00	\$ 15,000.00	\$ 15,000.00	\$ 5,945.11	\$ 5,945.11
87301215	ELECTRIC CABLE IN CONDUIT,SIGNAL NO. 14 2C	FOOT	1300	\$ 4.00	\$ 5,200.00	\$ 4.00	\$ 5,200.00	\$ 2.90	\$ 3,770.00	\$ 3.00	\$ 3,900.00	\$ 4.35	\$ 5,655.00	\$ 3.92	\$ 5,096.00	\$ 2.78	\$ 3,614.00	\$ 5.00	\$ 6,500.00	\$ 5.49	\$ 7,137.00
87301225	ELECTRIC CABLE IN CONDUIT,SIGNAL NO. 14 3C	FOOT	680	\$ 4.00	\$ 2,720.00	\$ 4.30	\$ 2,924.00	\$ 3.20	\$ 2,176.00	\$ 3.20	\$ 2,176.00	\$ 4.48	\$ 3,046.40	\$ 4.08	\$ 2,774.40	\$ 3.04	\$ 2,067.20	\$ 5.00	\$ 3,400.00	\$ 5.71	\$ 3,882.80
87301245	ELECTRIC CABLE IN CONDUIT,SIGNAL NO. 14 5C	FOOT	415	\$ 4.00	\$ 1,660.00	\$ 4.50	\$ 1,867.50	\$ 3.65	\$ 1,514.75	\$ 3.60	\$ 1,494.00	\$ 4.88	\$ 2,025.20	\$ 4.44	\$ 1,842.60	\$ 3.54	\$ 1,469.10	\$ 5.00	\$ 2,075.00	\$ 6.21	\$ 2,577.15
87301255	ELECTRIC CABLE IN CONDUIT,SIGNAL NO. 14 7C	FOOT	415	\$ 4.00	\$ 1,660.00	\$ 4.80	\$ 1,992.00	\$ 4.25	\$ 1,763.75	\$ 4.20	\$ 1,743.00	\$ 4.20	\$ 1,743.00	\$ 4.77	\$ 1,979.55	\$ 3.75	\$ 1,556.25	\$ 5.00	\$ 2,075.00	\$ 6.67	\$ 2,768.05
87301900	ELECTRIC CABLE IN CONDUIT,EQUIPMENT GROUNDING	FOOT	80	\$ 5.00	\$ 400.00	\$ 7.00	\$ 560.00	\$ 2.60	\$ 208.00	\$ 2.60	\$ 208.00	\$ 7.70	\$ 616.00	\$ 6.89	\$ 551.20	\$ 3.54	\$ 283.20	\$ 7.00	\$ 490.00	\$ 9.64	\$ 771.20
87800100	CONCRETE FOUNDATION, TYPEA	FOOT	4	\$ 450.00	\$ 1,800.00	\$ 1,000.00	\$ 4,000.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 480.00	\$ 1,920.00	\$ 436.39	\$ 1,745.56	\$ 1,466.00	\$ 5,864.00	\$ 500.00	\$ 2,000.00	\$ 610.12	\$ 2,440.48
87900200	DRILL EXISTING HANDHOLE	EACH	2	\$ 750.00	\$ 1,500.00	\$ 720.00	\$ 1,440.00	\$ 700.00	\$ 1,400.00	\$ 700.00	\$ 1,400.00	\$ 800.00	\$ 1,600.00	\$ 717.52	\$ 1,435.04	\$ 1,618.00	\$ 3,236.00	\$ 750.00	\$ 1,500.00	\$ 1,004.70	\$ 2,009.40
88102717	PEDESTRIAN SIGNAL HEAD,LED, 1-FACE, BRACKET MOUNTED WITH COUNTDOWN TIMER	EACH	2	\$ 1,250.00	\$ 2,500.00	\$ 1,050.00	\$ 2,100.00	\$ 675.00	\$ 1,350.00	\$ 700.00	\$ 1,400.00	\$ 1,145.00	\$ 2,290.00	\$ 1,038.37	\$ 2,076.74	\$ 1,914.00	\$ 3,828.00	\$ 1,250.00	\$ 2,500.00	\$ 1,453.06	\$ 2,906.12
89500100	RELOCATE EXISTING SIGNALHEAD	EACH	2	\$ 750.00	\$ 1,500.00	\$ 950.00	\$ 1,900.00	\$ 365.00	\$ 730.00	\$ 400.00	\$ 800.00	\$ 1,045.00	\$ 2,090.00	\$ 947.11	\$ 1,894.22	\$ 1,579.00	\$ 3,158.00	\$ 1,000.00	\$ 2,000.00	\$ 1,325.35	\$ 2,650.70
89501150	RELOCATE EXISTING TRAFFICSIGNAL POST	EACH	1	\$ 1,250.00	\$ 1,250.00	\$ 980.00	\$ 980.00	\$ 470.00	\$ 470.00	\$ 500.00	\$ 500.00	\$ 1,078.00	\$ 1,078.00	\$ 975.86	\$ 975.86	\$ 3,152.00	\$ 3,152.00	\$ 2,500.00	\$ 2,500.00	\$ 1,365.58	\$ 1,365.58
89502200	MODIFY EXISTING CONTROLLER	EACH	1	\$ 2,200.00	\$ 2,200.00	\$ 2,400.00	\$ 2,400.00	\$ 1,190.00	\$ 1,190.00	\$ 1,200.00	\$ 1,200.00	\$ 2,615.00	\$ 2,615.00	\$ 2,386.72	\$ 2,386.72	\$ 2,811.00	\$ 2,811.00	\$ 5,000.00	\$ 5,000.00	\$ 3,339.89	\$ 3,339.89
89502376	REBUILD EXISTING HANDHOLE	EACH	1	\$ 2,500.00	\$ 2,500.00	\$ 2,420.00	\$ 2,420.00	\$ 1,840.00	\$ 1,840.00	\$ 1,800.00	\$ 1,800.00	\$ 2,650.00	\$ 2,650.00	\$ 2,411.72	\$ 2,411.72	\$ 7,211.00	\$ 7,211.00	\$ 3,455.00	\$ 3,455.00	\$ 3,374.87	\$ 3,374.87
89502385	REMOVE EXISTING CONCRETEFOUNDATION	EACH	1	\$ 1,000.00	\$ 1,000.00	\$ 1,450.00	\$ 1,450.00	\$ 665.00	\$ 665.00	\$ 650.00	\$ 650.00	\$ 1,600.00	\$ 1,600.00	\$ 1,435.04	\$ 1,435.04	\$ 3,236.00	\$ 3,236.00	\$ 2,000.00	\$ 2,000.00	\$ 2,008.14	\$ 2,008.14
X1400378	PEDESTRIAN SIGNAL POST, 5 FT.	EACH	1	\$ 1,400.00	\$ 1,400.00	\$ 1,250.00	\$ 1,250.00	\$ 1,630.00	\$ 1,630.00	\$ 1,650.00	\$ 1,650.00	\$ 1,340.00	\$ 1,340.00	\$ 1,211.28	\$ 1,211.28	\$ 3,944.00	\$ 3,944.00	\$ 3,000.00	\$ 3,000.00	\$ 1,696.02	\$ 1,696.02
X1400423	REMOVE EXISTING PEDESTRIANPUSH BUTTON	EACH	2	\$ 750.00	\$ 1,500.00	\$ 115.00	\$ 230.00	\$ 365.00	\$ 730.00	\$ 370.00	\$ 740.00	\$ 130.00	\$ 260.00	\$ 114.80	\$ 229.60	\$ 789.00	\$ 1,578.00	\$ 150.00	\$ 300.00	\$ 160.65	\$ 321.30
X2520700	SODDING, SPECIAL	SQ YD	65	\$ 25.00	\$ 1,625.00	\$ 30.00	\$ 1,950.00	\$ 13.50	\$ 877.50	\$ 30.00	\$ 1,950.00	\$ 35.00	\$ 2,275.00	\$ 30.00	\$ 1,950.00	\$ 33.00	\$ 2,145.00	\$ 30.00	\$ 1,950.00	\$ 63.65	\$ 4,137.25
X6026050	SANITARY MANHOLES TO BEADJUSTED	EACH	1	\$ 1,350.00	\$ 1,350.00	\$ 1,000.00	\$ 1,000.00	\$ 1,215.00	\$ 1,215.00	\$ 600.00	\$ 600.00	\$ 1,700.00	\$ 1,700.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,978.12	\$ 3,978.12
X8760200	ACCESSIBLE PEDESTRIANSIGNALS	EACH	4	\$ 2,000.00	\$ 8,000.00	\$ 2,550.00	\$ 10,200.00	\$ 2,230.00	\$ 8,920.00	\$ 2,200.00	\$ 8,800.00	\$ 2,475.00	\$ 9,900.00	\$ 2,253.76	\$ 9,015.04	\$ 3,554.00	\$ 14,216.00	\$ 2,500.00	\$ 10,000.00	\$ 3,153.83	\$ 12,615.32
X8780012	CONCRETE FOUNDATION, TYPEA 12-INCH DIAMETER	FOOT	4	\$ 800.00	\$ 3,200.00	\$ 1,000.00	\$ 4,000.00	\$ 320.00	\$ 1,280.00	\$ 330.00	\$ 1,320.00	\$ 460.00	\$ 1,840.00	\$ 413.29	\$ 1,653.16	\$ 1,466.00	\$ 5,864.00	\$ 1,000.00	\$ 4,000.00	\$ 578.48	\$ 2,313.92
20033044	RE OPTIMIZE TRAFFIC SIGNALSYSTEM LEVEL 1	EACH	1	\$ 3,000.00	\$ 3,000.00	\$ 900.00	\$ 900.00	\$ 1,815.00	\$ 1,815.00	\$ 1,800.00	\$ 1,800.00	\$ 970.00	\$ 970.00	\$ 880.00	\$ 880.00	\$ 924.00	\$ 924.00	\$ 10,000.00	\$ 10,000.00	\$ 1,231.44	\$ 1,231.44
BASE BID				LSUM	\$ 4,568,206.58	\$ 3,704,720.03	\$ 3,760,862.15	\$ 3,959,253.88	\$ 4,120,710.16	\$ 4,272,654.93	\$ 4,445,415.58	\$ 4,605,000.00	\$ -								
Bid Total:				\$ 4,668,136.58	\$ 3,799,944.03	\$ 3,828,511.65	\$ 4,034,905.38	\$ 4,221,422.76	\$ 4,363,020.06	\$ 4,574,731.08	\$ 4,739,000.00	\$ 119,152.31									



Interoffice Memo

Date: February 20, 2025

To: John Urbanski, Public Works Director

From: Colby C. Zemaitis, PE, CFM – Assistant Public Works Director

Subject: 2024 PMP Resurfacing Project – Change Order #2

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action.

Scope of Work: The Village's PMP Resurfacing Program is an annual program that includes asphalt resurfacing, removal and replacement of selected areas of concrete sidewalk, curb and gutter removal and replacement, pavement striping, and other miscellaneous items of work. Last year's program included approximately 8.25 miles of pavement improvements.

Background: With the quality pricing received last year from Iroquois Paving Corporation (IPC), the Village Board approved adding an additional street which was Fairfax Court which was Change Order #1 in the amount of \$92,000 when the project was awarded. Change Order #2 will entail milling, overlaying and PCC repairs on 88th between 179th to 183rd Street. The overall cost will be \$189,861.56 with \$10,138.44 contingency paid with Local Funds.

Description: Staff recommends approval of this additional street under the current contract with IPC for the 2024 PMP Resurfacing Project. As mentioned previously, due to the quality bid prices obtained and service provided from Iroquois Paving Corporation from last year's PMP, we are also requesting a change order to have 88th Avenue completed as well.

Budget / Finance: Funding is budgeted for in the FY25 Budget non-MFT funds as Local Funds will be utilized for this work.. Funding summary is below.

Budget Provided in FY25:	\$4,500,000.00
Total Funds Utilized:	- \$3,800,000.00 (Estimated)
Material Testing (QA):	- \$14,154.00
<u>Change Order #2 w/contingency – 88th Avenue</u>	<u>\$200,000.00</u>
Contingency (2026 Carryover) Amount:	\$485,846.00

Staff Direction Request:

1. Approve Change Order #2 for Iroquois Paving Corporation in the amount of \$200,000.00.
2. Direct Staff as necessary.

Attachment:

1. Change Order #2 Spreadsheet

THE VILLAGE OF TINLEY PARK
Cook County, Illinois
Will County, Illinois

RESOLUTION
NO. 2025-R-025

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO THE 2024 PMP
RESURFACING PROJECT**

MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O’CONNOR, VILLAGE CLERK

WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees

RESOLUTION NO. 2025-R-025**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO THE 2024 PMP RESURFACING PROJECT**

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, previously approved and entered into a contract for 2024 PMP RESURFACING PROJECT (the “Contract”) with IROQUOIS PAVING CORPORATION; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, have considered a proposed Change Order to said Contract which is attached hereto as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, upon recommendation of staff have determined that it is in the best interests of said Village of Tinley Park that said Change Order be entered into and approved by the Village of Tinley Park.

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

Section 1: The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

Section 2: That the President and Board of Trustees of the Village of Tinley Park hereby find and determine that (1) the circumstances necessitating the Change Order were not reasonably foreseeable at the time the Contract was signed; (2) the changes affected by the Change Order are germane to the original Contract as signed; and (3) the changes effected by the Change Order are in the best interests of the Village and are authorized by law.

Section 3: That the President and Board of Trustees of the Village of Tinley Park hereby further find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid

Change Order be entered into and executed by said Village of Tinley Park, with said Change Order to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

Section 4: That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute said Change Order for and on behalf of said Village of Tinley Park.

Section 5: That this Resolution shall take effect from and after its adoption and approval.

ADOPTED this 4th day of March, 2025, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 4th day of March, 2025, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk

EXHIBIT 1

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO THE 2024 PMP RESURFACING PROJECT

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-025, “**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO THE 2024 PMP RESURFACING PROJECT**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4th, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March, 2025.

VILLAGE CLERK

VILLAGE OF TINLEY PARK
2024 RESURFACING PROJECT
SECTION 24-00126-00-RS
CHANGE ORDER #2
88TH AVE - 179TH ST TO 183RD ST

	UNIT	TOTAL QTY	UNIT PRICE	TOTAL
LENGTH	FOOT	2,543		
WIDTH	FOOT	28		
AREAS	SQ FT	71,204		
AREAS	SQ YD	7,912		
1 EARTH EXCAVATION	CY	0	\$ 95.00	\$ -
2 AGGREGATE BASE COURSE TYPE B 4	SQ YD	0	\$ 38.50	\$ -
3 PORTLAND CEMENT CONCRETE SIDEWALK	SQ FT	1,050	\$ 9.50	\$ 9,975.00
4 SIDEWALK REMOVAL	SQ FT	1,050	\$ 2.45	\$ 2,572.50
5 DETECTABLE WARNINGS	EACH	14	\$ 255.00	\$ 3,570.00
6 COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	696	\$ 42.15	\$ 29,336.40
7 PCC DRIVEWAY 7" REMOVAL AND REPLACEMENT	SQ YD	0	\$ 105.00	\$ -
8 HMA SURFACE DRIVEWAY REMOVAL AND REPLACEMENT, 3"	SQ YD	0	\$ 0.01	\$ -
9 TEMPORARY ACCESS PRIVATE ENTRANCE	EACH	0	\$ 0.01	\$ -
10 HMA SURFACE REMOVAL 2"	SQ YD	7,912	\$ 4.35	\$ 34,417.20
11 HMA SURFACE REMOVAL BUTT JOINT	SQ YD	56	\$ 0.01	\$ 0.56
12 CLASS D PATCHES, TYPE IV, 3 INCH	SQ YD	396	\$ 9.25	\$ 3,663.00
13 CLASS D PATCHES, TYPE IV, 6 INCH	SQ YD	396	\$ 18.25	\$ 7,227.00
14 BITUMINOUS MATERIALS PRIME COAT	GALLON	5,340	\$ 0.01	\$ 53.40
15 POLYMERIZED LEVELING BINDER MACHINE METHOD IL475 N50	TON	332	\$ 98.50	\$ 32,702.00
16 HMA SURFACE COURSE MIX D N50	TON	665	\$ 85.50	\$ 56,857.50
17 DRAINAGE AND UTILITY STRUCTURES TO BE ADJUSTED	EACH	17	\$ 315.00	\$ 5,355.00
18 MANHOLES TO BE RECONSTRUCTED	EACH	0	\$ 1,600.00	\$ -
19 REPLACEMENT FRAME AND LID	EACH	0	\$ 380.00	\$ -
20 SANITARY MANHOLES TO BE ADJUSTED	EACH	1	\$ 720.00	\$ 720.00
21 WATER VALVE BOX TO BE ADJUSTED	EACH	0	\$ 335.00	\$ -
22 MODIFIED URETHANE PAVEMENT MARKING - LINE 6"	FOOT	0	\$ 4.40	\$ -
23 MODIFIED URETHANE PAVEMENT MARKING - LINE 24"	FOOT	14	\$ 19.70	\$ 275.80
24 GROOVING FOR RECESSED PAVEMENT MARKING 7"	FOOT	0	\$ 2.50	\$ -
25 GROOVING FOR RECESSED PAVEMENT MARKING 25"	FOOT	14	\$ 7.55	\$ 105.70
26 TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	LSUM	0	\$ 89,000.00	\$ -
27 PARKWAY RESTORATION	SQ YD	209	\$ 14.50	\$ 3,030.50
28 SPRINKLER SYSTEM REPAIR ALLOWANCE	EACH	0	\$ 775.00	\$ -
29 PRECONSTRUCTION VIDEO RECORDING	LSUM	0	\$ 8,500.00	\$ -
NON-MFT FUNDS				
30 CLASS D PATCHES, 2" (SPECIAL)	SQ YD	0	\$ 6.25	\$ -

\$ 189,861.56



Interoffice Memo

Date: February 27, 2025
To: John Urbanski, Public Works Director
From: Kelly Mulqueeny, Streets & Fleet Superintendent
Subject: Service Contract Award - Landscape Bed Maintenance (Year 1 of 3)

Presented for the Committee of the Whole and Village Board meetings for consideration and possible action.

Scope of Work: Public Works, in its role of maintaining village owned properties seeks the services of a qualified contractor to provide maintenance to the Village's 5.6 acres of landscape beds throughout Tinley Park.

Background: This RFP was advertised on January 3, 2025, in accordance with state requirements; six (6) sealed proposals were received by the deadline on January 28, 2025, at noon, and recorded by the Village Clerk's office.

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>	<u>Rating</u>
City Escape Garden and Design, LLC	Chicago, IL	\$168,396.00	92
Christy Webber Landscapes	Chicago, IL	\$195,353.39	78
Alvarez, Inc	Barrington, IL	\$186,260.14	76
Semmer Landscape	County Club Hills, IL	\$176,627.34	61
*Property First	Chicago, IL	n/a	n/a
*Beary Landscaping	Lockport, IL	n/a	n/a

*Did not meet RFP requirements

Description:

Public Works is recommending that we approve a contract to City Escape Garden and Design, LLC who rated very high on the scoring for Landscape Bed Maintenance. City Escape has also been our contractor in previous years, and we find their work meets requirements. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the first year out of the possible 3 (three) year contract.

Budget / Finance: Funding is budgeted in the FY26 Budget.

Budget Available	\$175,000.00
Year 1 of 3 contract	<u>\$168,396.00</u>
Difference under budget	\$ 6,604.00

Staff Direction Request:

1. Approve the service contract for the FY26 Contract with City Escape Garden and Design, LLC of Chicago, IL in the amount of \$168,396.00.
2. Direct Staff as necessary.



THE VILLAGE OF TINLEY PARK
Cook County, Illinois
Will County, Illinois

RESOLUTION
NO. 2025-R-023

**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY
PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE BED
MAINTENANCE**

MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O’CONNOR, VILLAGE CLERK

WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees

RESOLUTION NO. 2025-R-023**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK
AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE BED
MAINTENANCE**

WHEREAS, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with **CITY ESCAPE GARDEN AND DESIGN, LLC**, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

Section 1: The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

Section 2: That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

Section 3: That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

Section 4: That this Resolution shall take effect from and after its adoption and approval.

ADOPTED this 4th day of March 2025, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 4th day of March 2025, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk

EXHIBIT 1

A CONTRACT WITH CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE BED MAINTENANCE

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-023, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE BED MAINTENANCE,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March, 2025.

VILLAGE CLERK

Village of Tinley Park**SERVICE CONTRACT****LANDSCAPE BED MAINTENANCE**

This Contract is by and between the **Village of Tinley Park**, an Illinois Home-Rule Municipal Corporation (the “Village”), and **City Escape Garden and Design LLC** (the “Contractor”), for the Project or Work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in Paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as “Exhibit A” and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor’s final completion of all Work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **One hundred sixty eight thousand three hundred and ninety six dollars and zero Cents (\$168,396.00)**. Within thirty (30) calendar days of completion of the Work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the Work performed no later than thirty (30) calendar days from the date of the Village's receipt and the Village’s approval of the Work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor’s Affidavit listing all Subcontractors and material suppliers utilized on the project and (ii) Final Waivers of Lien from the Contractor, all Subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra Work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial Scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in Paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or Work. If a requested change causes an increase or decrease in the cost of or time required for the performance of the Contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.
5. Time is of the essence on this Contract. The Contractor shall complete all Work under this Contract on or before the dates specified in the Contract, unless otherwise agreed upon by the Village Engineer.
6. No “Notice to Proceed” may be given nor any Work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent Contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a Work product as described herein. The term "Subcontractor" shall mean and include only those hired by and having a direct Contract with Contractor for performance of Work on the Project. The Village shall have no responsibility to any Subcontractor employed by a Contractor for performance of Work on the Project, and all Subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will not be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal Agencies. Every Subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their Work. The Contractor shall be fully responsible to the Village for the acts and omissions of its Subcontractors, and shall ensure that any Subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any Subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.
9. The Contractor assumes full responsibility for the Work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its Work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as "Exhibit B".
10. The Village is exempt from payment of State and Local sales and use of taxes on labor and materials incorporated into the Project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this Contract.
11. The Contractor shall comply with all applicable Federal, State, and Local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease Work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.
13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent waiver or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook and/or Will County, Illinois.
18. Contractor, its employees, associates or Subcontractors shall perform all the Work hereunder. Contractor agrees that all of its associates, employees, or Subcontractors who Work on this Project shall be fully qualified and competent to do the Work described hereunder. Contractor shall undertake the Work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.

22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the Work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

CERTIFICATIONS BY CONTRACTOR

Affidavit of Compliance:

Contractor and all Subcontractors shall complete this Affidavit of Compliance (“Affidavit”) and submit supporting documentation as required pursuant to *Responsible Bidder Requirements on Public Work Projects*. Contractor must submit this Affidavit and all related evidence with its bid. Contractor shall be responsible for providing this Affidavit to all Subcontractors who will perform Work on the project. All Subcontractors’ Affidavits and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements may result in a determination that the Contractor is not a responsible bidder.

For the remainder of this Affidavit, "Contractor" refers to the general contractor and all Subcontractors. Each item must be answered. If the question is not applicable, answer "NA." If the answer is none, answer "none."

The certifications set forth in this Affidavit and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

The undersigned _____, as _____ and on behalf
(Name) (Title)
of _____ having been duly sworn under oath certifies that:
(Contractor)

Business Organization:

The form of business organization of the Contractor is (check one):

☐ Sole Proprietor or Partnership
 ☐ LLC

☐ Corporation
 ☐ Independent Contractor (Individual)

If Contractor/Subcontractor is a corporation, indicate the state and the date of incorporation:

Authorized to do business in the State of Illinois: Yes ☐ No ☐

Describe supporting documentation attached: _____

Federal Employer I.D. #:

Social Security # (if an individual or sole proprietor): _____

Registered with Illinois Department of Revenue: Yes ☐ No ☐

Describe supporting documentation attached (if “No,” explain):

Registered with Illinois Department of Employment Security: Yes ☐ No ☐

Describe supporting documentation attached (if “No,” explain): _____

Tax Liens or Tax Delinquencies:

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor or any officers of the contractor in the last five (5) years: Yes ☐ No ☐

“No” means “not applicable”. If “yes”, describe lien/delinquencies and resolution:

Equal Opportunity Employer Compliance:

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions): Yes ☐ No ☐

Employee Classification:

Contractor’s employees who will perform Work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B): N/A ☐ Yes ☐ No ☐

Professional or Trade Licenses:

Contractor will possess all applicable professional and trade licenses required for performing the Contract Work:
Yes ☐ No ☐

License	Number	Date Issued	Current Expiration	Holder of License

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

Documentation Attached (Contractor must initial next to each item):

_____ Form A: Name and address of Subcontractors from whom Contractor has accepted a bid or intends to hire to perform Work on any part of the project.

NOTE: All Subcontractors shall complete and submit an Affidavit of Compliance no later than the date the Subcontractor commences Work on the project.

_____ Form B: List of individuals who will perform Work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan.

_____ Form C: Additional Information (if required)

_____ Certificate of Good Standing
(or other evidence of compliance with laws pre-requisite to doing business in the state)

_____ Illinois Department of Revenue registration

_____ Illinois Department of Employment Security registration

_____ Standards of Apprenticeship/Apprentice Agreements

_____ Substance Abuse Prevention program (or applicable provision from CBA in effect)

_____ Written Safety Policy Statement signed by company representative

_____ OSHA cards evidencing 10-hour or greater safety program completed, if requested

_____ Workers' Compensation Coverage

_____ Professional or Trade Licenses

Eligibility to Contract:

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Human Rights Act:

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Drug-Free Workplace Act:

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free Workplace for all employees engaged in the performance of the Work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate Regarding Sexual Harassment Policy:

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act:

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635).

(Cross out either A or B depending upon which certification is correct)

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Prevailing Wage Requirements:

The undersigned hereby certifies that:

This contract calls for the construction of a “public Work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and Subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the Work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the Contractor/Subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and Subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance:

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2022-O-032.

Name of Contractor (please print)

Submitted by (signature)

Title

[Signature Page to Follow]

CONTRACTOR

BY:

Name

Date

Printed Name

Title

VILLAGE OF TINLEY PARK

BY:

Michael W. Glotz, Village President
(required if Contract is \$20,000 or more)

Date

ATTEST

BY:

Village Clerk
(required if Contract is \$20,000 or more)

Date

VILLAGE OF TINLEY PARK

BY:

Village Manager

Date

EXHIBIT A:

SCOPE OF SERVICES

The proposed Work consists of **Landscape Bed Maintenance**

EXHIBIT B:

INSURANCE REQUIREMENTS

(See Risk Manager for Insurance Requirements)

(To be provided by Contractor prior to Award of Contract)

FORM A:

Subcontractors, if any, who will Perform Work on this Project.

Name	Address	Work to be Performed

FORM B:

Individuals who will perform Work on the project.

List all individuals who will perform Work on this project with the following information:

Individual is an employee (E) or Independent Contractor (I);
Individual’s trade classification (indicate apprenticeship status where appropriate);
Employee (E) is covered under Contractor’s current workers’ compensation (WC) policy;
Employee’s (E) county of residence.

Name	E/I	Trade	WC - Y/N	County of residence

FORM C:

Additional Information Required:

If this is to be the first Contract with the Village, Contractor shall complete items I and/or II below:

Item I: List of at least last three (3) awarded projects on similar public construction projects.

Public Body/ Project Name/Year	Reference Name/ Phone #	Original Price/ Final price	Subcontractors

Item II:

List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty

SCOPE OF SERVICES

Working under the direction of the Public Works Superintendent, the contract work includes providing all personnel and equipment necessary to complete the following landscape bed maintenance work at numerous sites throughout the Village of Tinley Park:

ANNUAL MAINTENANCE SCHEDULE

1. Spring Cleanup- At the beginning of the maintenance season, the Contractor shall remove all leaves and debris from landscape beds and adjacent sidewalks, curbs and parking lot areas where applicable. Cut down any perennials and grasses that were not cut down the previous fall, according to proper horticultural practice, as directed by the Village. The exact timing of the spring cleanups may vary from year to year as coordinated with and approved by the Village.
2. Regular Bed Maintenance- Throughout the growing season, the Contractor shall perform regular landscape bed maintenance visits at all sites, at a minimum of once every two weeks. The Village has estimated 16 visits will be needed during the growing season, 14 regular maintenance visits plus the spring and fall cleanups.
3. Fall Cleanup- At the end of the maintenance season, the Contractor shall remove all leaves and debris from landscape beds and adjacent sidewalks, curbs and parking lot areas where applicable. Cut down perennials and grasses according to proper horticultural practice. Ornamental grasses may be left up for winter interest, as directed by the Village. The exact timing of the fall cleanups may vary from year to year as coordinated with and approved by the Village.

REGULAR LANDSCAPE BED MAINTENANCE

Regular beds maintenance visits shall include the following services:

4. Controlling Weeds- Landscape beds to be inspected and weeded as necessary either by pulling, spraying, hand or string trimming methods as is required to keep the areas completely weed free at all times.
5. Trash Pickup- Incidental trash pickup in the form of items that have blown into the planting beds from adjacent areas shall be included within the scope of the contract work during regular maintenance visits. Any larger or more concentrated trash pickup needs should be reported to the Village and potentially addressed through the "on demand" trash pickup line item.
6. Pruning- Prune shrubs as needed. Shearing techniques shall be used only when necessary to maintain hedges or shrubs where shaping them in this manner is appropriate. Hand pruning to maintain the natural form of the plant shall be the predominant pruning technique.
7. Edging- Spade edge all bed lines and tree rings monthly or as needed to maintain a clean edge.
8. Plant Health Care Monitoring- Contractor shall monitor and identify any plant diseases and pests, and suggest treatment strategies with the Street Superintendent. Any treatments chosen will be considered "on demand/new work" services, and are subject to approval through a new proposal. Monitoring results shall be noted in the monthly reports.
9. Dead/ Declining Plant Monitoring- Any dead plants or plants that are in a state of decline within the specified landscape beds areas shall be immediately reported to the Street Superintendent or representative. Upon approval from the Street Superintendent, these plants shall be removed and replaced as an on-demand service. The Street Superintendent or representative shall inform the Contractor whether or not the replacement plants shall be of the same or of a new species.

Upon replacement, these plants shall be maintained within the landscape beds at no additional charge. The costs incurred to remove these dead or declining plants shall be within the scope of the regular Landscape Bed Maintenance. The replacement plant material supply and installation is considered "On Demand", and is beyond the scope of the regular Landscape Bed maintenance.

10. Regular Work Reporting- On a weekly basis, provide logs of daily work, including the locations visited, the dates and the types of work completed. On a monthly basis, provide a general summary of the work completed, including planting opportunities, any pest or disease issues, watering, plant health care or other concerns noted in regular site visits and field inspections. Monthly work summary submittals are required as part of the pay application process.

WATERING

11. Watering/ Drought Monitoring- Some beds locations maintain a comprehensive irrigation system for the watering of lawn areas and perennial beds. All un-irrigated areas may need to be watered by hand on an as needed basis as necessary to maintain adequate growth and health. The Contractor shall advise Village personnel of any watering concerns, and propose a schedule for on demand watering services as needed. Watering beyond that which is needed for new plant installations is considered "On demand" and is beyond the scope of the "per visit" rate of maintenance. Watering may be requested for parkway trees throughout town in addition to the landscape beds locations.

MULCHING

1. Landscape Bed Mulching- All landscape beds shall have a mulch bed three inches (3") deep. Mulch shall be premium quality, double ground hardwood bark mulch, natural in color, free from deleterious materials.
 - a. The Village Hall, Oak Park Avenue Train Station, 80th Avenue Train Station, Harlem Avenue Medians, 171st St Medians, 167th St Medians, and monument sign areas shall have top one inch (1") of landscape mulch beds redressed with new mulch twice each year. First by May 1st, and again in the fall by September 15th.
 - b. All other sites shall have the top one inch (1") of landscape mulch beds redressed with new mulch once each year by May 1st.
 - c. Existing Mulch vs New Mulch- If mulch from the previous year has completely broken down or blown away, or if no mulch is currently present, the entire 3" depth will need to be supplied, rather than a top dressing. Note that this may mean removing mulch to maintain the 3" depth. If all 3" of mulch remain, the Village may opt for "turning over" the mulch instead of adding new mulch. Do not add mulch on top of an existing 3" layer. All buildings that have mulch beds around the perimeters must not be mulched above the foundation line. Any buildings with mulch higher than the foundation must have the greater depths removed.
 - d. A mulch sample must be submitted to and approved by The Street Superintendent or assigned representative prior to any mulching work by the Contractor.
2. In addition to the trees found within landscape bed locations highlighted on the landscape bed map book, there are additional trees in adjacent turf locations around those properties that also need to be mulched. These are typically non-parkway trees, but there are a few exceptions. See detailed bid tab for locations and estimated quantities.

3. Adjacent Turf Area Tree Mulching- All trees at the properties indicated on the detailed bid tab shall be mulched with a mulch ring at least two feet (2') in radius from the trunk. Mulch shall be placed in a saucer shape and be clear of the trunk so the root flare is visible. Mulch shall be three inches (3") deep. Mulch shall be premium quality, triple ground hardwood bark mulch, natural in color, free from deleterious materials
 - a. "Volcano Mulching" must be avoided. Mulch should not be piled up around the base of the trunks of trees, and excessive mulch depth must also be avoided.
4. Mulch Staging- The Village will provide the contractor with access to an outdoor storage "bin" in their Public Works yard area. The access and exact location must be coordinated with the Public Works Department each season, and in the fall the mulch must be all cleaned out by October 30th.

CHANGES TO MAINTENANCE AREAS

1. The Village is requesting unit costs for future landscape beds maintenance site additions on a per square foot basis, and for future trees added for tree ring mulching on a per tree basis. There is a lot of construction throughout town, particularly in the downtown area, and the expectation is that there will consistently be changes throughout this contract period as new developments and opportunities change the sizes, shapes and locations of landscape beds in need of service. Square footages may be adjusted (up or down), new sites may be added, and existing sites may be deleted from the list at the discretion of the Village.

ON DEMAND SERVICES/ NEW PLANT INSTALLATIONS

1. Tree, Shrub and Perennial Plantings/ Installations- On demand landscape installation services may consist of the planting of trees, shrubs or perennials. All such new work shall be guaranteed for one (1) year. Replacement work required after the one (1) year guarantee period shall be considered new work. The cost of watering for the initial year to maintain plant health and vigor shall be included in the planting/installation cost. If any plant materials have deteriorated in health and appearance within the first year of new work installation so as to become a lesser specification, grade, and/or quality than originally installed; the Contractor shall replace plants at the Contractor's expense. Exceptions to this guarantee shall be damage or loss due to theft, vandalism, and accidental occurrences outside the Contractor's control and Acts of God.
2. Parkway Restoration shall consist of site preparation, backfilling, and seeding. Prepare sites by squaring work area with an appropriate tool to make a sharp edge on the existing parkway. Remove any dead or damaged turf as needed. Existing clean fill on site can be used as backfill. Fill and compact to allow for settling and match existing grade. Seed with all-purpose sun-shade fescue/ryegrass/bluegrass mix, and top-dress with Penn Mulch (or approved equal) and starter fertilizer.
3. Sod Installation shall consist of site prep, and placing sod and other materials required in the sodding operations. All sod shall be nursery grown Kentucky Bluegrass, dense, well rooted, and free from weeds. Sod shall be subject to inspection by the Village. Prior to placing sod, the existing soil shall be scarified to a depth of three inches (3"). The existing soil shall be free of deleterious materials. All soil surfaces shall be moist when the sod is placed. When directed, the Contractor shall be required to apply water to dry soil surfaces at a minimum rate of one (1) Gallon/feet immediately prior to placing the sod. Contractor shall drop off a watering flyer to residents when installing in residential areas.

4. Furnish and Install Mulch- Additional mulching beyond the beds and areas specified in this RFP may be requested. Mulch beds shall be three inches (3") deep. Mulch shall be premium quality, double ground hardwood bark mulch, natural in color, free from deleterious materials
5. Furnish and Install topsoil- Incidental soil quantities needed to complete planting, sodding and/or parkway restoration activities should be considered included in those individual rates. Any larger quantities of soil that may be needed above and beyond the normal conditions for those activities can be covered by this line item. Soil type shall be locally sourced topsoil, screened and pulverized, free from deleterious materials.

ON DEMAND HOURLY SERVICES

1. Watering- The Contractor shall obtain water by filling their tank at the Public Works Facility filling station located outside the Public Works Facility. Filling of water tanks at other locations such as hydrants in town shall not be permitted unless approved by the Village. Unit prices for watering shall cover one employee and any equipment or items needed to complete the work. On demand watering service areas include beds maintenance sites but may also include newly planted street tree locations throughout the Village.
2. Trash pickup shall consist of cleaning up more concentrated or heavier amounts of miscellaneous trash that may have blown into the lawn or landscape bed from an adjacent roadway or parking lot, in a quantity that is beyond incidental and exceeds the scope of regular maintenance visits. This does not include any large or heavy items or bulk materials that may have shown up on a site due to fly dumping and would present a challenge for disposal. Large, bulky items or suspected incidences of fly dumping should be reported to the Village. Unit prices for trash pickup shall cover one employee and any equipment or items needed to complete the work.

ON DEMAND TREE MAINTENANCE SERVICES

1. New Tree Removal- Shall consist of removing recently planted trees 3.5" caliper and smaller, including the rootball. This service will typically be required for parkway trees that have died within the first year of planting. No stump grinding is required, as the expectation is these trees will not yet be fully rooted in and can have their root balls "popped" out from the ground. Once the rootball is removed, backfilling with soil and parkway restoration may be required by the Village. Backfilling and restoration would be covered under their respective items under the planting/installations on -demand items, and are not included as part of the new tree removal item.
2. Newly Planted Tree Straightening- Occasionally newly planted trees will lean after a storm event or uneven settling. Straightening shall consist of replanting or adjusting the rootball of the tree as needed to get it to remain straight.
3. Tree pit weeding shall consist of hand pulling or string trimming weeds in tree pits or parkway tree mulch beds. Unit prices for weeding shall cover one employee and any equipment or items needed to complete the work.

III. RFP SUBMISSION REQUIREMENTS

1. Company Profile- Responder shall include a short, written description with background information about the company.
2. Cost Proposal- Must be included in the proposal, broken down as listed on the detailed bid tab.
3. References and Qualifications- Responder shall include three (3) references from past projects with a similar scope of work.
4. Insurance Certificate- Must be included per the insurance requirements.
5. Provide license information for Pesticide Applicator(s) that shall be used for spraying, any weed control and pest control.
6. Certifications by Contractor, as found on pages 10-12.
7. Performance Bond Offer- All bids or proposals shall contain an offer to furnish bond upon acceptance of such bid or proposal. A performance bond in a sum equal to one hundred percent (100% of the amount of the proposed cost), with sureties to be approved by the Mayor and Board of Trustees for the faithful performance of the contract must be furnished by the successful proposer if required by the Village.

IV. REQUIREMENTS AND EXPECTATIONS

The following are general requirements and expectations of the selected Contractor:

1. The Contractor shall perform all work in accordance with Federal, State, and Local laws, regulations, codes and ordinances;
2. The Contractor must be able to receive requests via e-mail.
3. The Contractor is expected to have all necessary supplies, equipment, personnel, and skills to complete the project in a timely manner;
4. Hours of work are 7:00 AM through 7:00 PM, Monday through Friday, and between 9:00 AM and 5:00 PM on Saturday, unless authorized at the sole discretion of The Village.
5. Village Special Events: The Village has several special events throughout the year, typically held in the downtown area which may require all landscape maintenance work to be completed immediately beforehand, so the sites are looking their best. These events include but are not limited to:
 - Village Block Party (usually around the 3rd Sunday in July)
 - Farmers Markets
 - Music performances
 - Movie showings
6. The surrounding area shall have a neat, professional looking appearance upon completion of the job, and

7. All Contractor employees shall wear suitable uniforms during the time they are on Village property or public ROW areas.

V. CONTRACT TERMINATION

The Village of Tinley Park may, by written notice, and at any time, terminate the agreement if, in the judgment of the Village, the Contractor has failed to comply with the terms of the agreement. In the event of such termination, the Contractor shall be entitled to payment for work performed through the date notice is delivered to Contractor. No sums shall be owed to the Contractor for work performed after such notice is delivered.

VII. TERM OF CONTRACT

The term of the contract shall be for one year, with two optional renewal years. The initial year of contract work shall begin in Spring 2025 with the onset of the landscape maintenance season.

ANTICIPATED RFP TIMELINE

Every effort will be made to adhere to the following schedule:

RFP Released:	January 6, 2025
Proposals Due	January 28, 2025 at 12:00 PM
RFP Review	February, 2025
Board Approval	February 18, 2025
Contract Work Begins	April 2025



Interoffice Memo

Date: February 11, 2025

To: John Urbanski, Public Works Director

From: Kelly Mulqueeney, Street Superintendent

Subject: Service Contract Award - Landscape Maintenance Mowing (Year 1 of 3)

Presented for at the Committee of the Whole and Village Board meetings for consideration and possible action.

Scope of Work:

The service contract is for the mowing services by a qualified contractor for 234 acres of lawn throughout Tinley Park:

Description:

Public Works is recommending that we award a contract for mowing service for our 234 acres of turf in various locations in Tinley Park. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the first year out of the possible 3 (three) year contract.

Background: This bid was advertised on January 3, 2025 in accordance with state bidding laws; five (5) sealed bids were received by the deadline on January 28, 2025, at noon, and recorded by the Village Clerk's office.

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
City Escape Garden and Design, LLC	Chicago, IL	\$274,239.36
*Beary Landscaping	Lockport, IL	n/a
*Carefree	Joliet, IL	n/a
*Semmer Landscape	Country Club Hills, IL	n/a
*Total Property Management	Monee, IL	n/a

*Did not meet minimum bid requirements

Budget / Finance: Funding is budgeted in the FY26 Budget.

Budget Available	\$335,000.00
Year 1 of 3 contract	<u>\$274,239.36</u>
Difference	\$60,760.64

Staff Direction Request:

1. Approve the service contract for the FY2026 Contract with City Escape Garden and Design, LLC of Chicago, IL in the amount of \$274,239.36.
2. Direct Staff as necessary.



THE VILLAGE OF TINLEY PARK
Cook County, Illinois
Will County, Illinois

RESOLUTION
NO. 2025-R-024

**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY
PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE
MAINTENANCE-MOWING**

MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O’CONNOR, VILLAGE CLERK

WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees

RESOLUTION NO. 2025-R-024**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK
AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE MAINTENANCE
MOWING**

WHEREAS, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with **CITY ESCAPE GARDEN AND DESIGN, LLC**, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

Section 1: The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

Section 2: That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

Section 3: That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

Section 4: That this Resolution shall take effect from and after its adoption and approval.

ADOPTED this 4th day of March 2025, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 4th day of March 2025, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk

EXHIBIT 1

A CONTRACT WITH CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE MAINTENANCE- MOWING

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-024, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE MAINTENANCE MOWING,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March, 2025.

VILLAGE CLERK

Village of Tinley Park**SERVICE CONTRACT****LAWN MAINTENANCE**

This Contract is by and between the **Village of Tinley Park**, an Illinois Home-Rule Municipal Corporation (the “Village”), and **City Escape Garden and Design LLC** (the “Contractor”), for the Project or Work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in Paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as “Exhibit A” and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor’s final completion of all Work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **Two hundred seventy four thousand two hundred and thirty nine dollars and thirty six Cents (\$274,239.36)**. Within thirty (30) calendar days of completion of the Work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the Work performed no later than thirty (30) calendar days from the date of the Village's receipt and the Village’s approval of the Work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor’s Affidavit listing all Subcontractors and material suppliers utilized on the project and (ii) Final Waivers of Lien from the Contractor, all Subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra Work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial Scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in Paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or Work. If a requested change causes an increase or decrease in the cost of or time required for the performance of the Contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.
5. Time is of the essence on this Contract. The Contractor shall complete all Work under this Contract on or before the dates specified in the Contract, unless otherwise agreed upon by the Village Engineer.
6. No “Notice to Proceed” may be given nor any Work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent Contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a Work product as described herein. The term "Subcontractor" shall mean and include only those hired by and having a direct Contract with Contractor for performance of Work on the Project. The Village shall have no responsibility to any Subcontractor employed by a Contractor for performance of Work on the Project, and all Subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will not be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal Agencies. Every Subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their Work. The Contractor shall be fully responsible to the Village for the acts and omissions of its Subcontractors, and shall ensure that any Subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any Subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.
9. The Contractor assumes full responsibility for the Work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its Work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as "Exhibit B".
10. The Village is exempt from payment of State and Local sales and use of taxes on labor and materials incorporated into the Project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this Contract.
11. The Contractor shall comply with all applicable Federal, State, and Local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease Work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.
13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent waiver or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook and/or Will County, Illinois.
18. Contractor, its employees, associates or Subcontractors shall perform all the Work hereunder. Contractor agrees that all of its associates, employees, or Subcontractors who Work on this Project shall be fully qualified and competent to do the Work described hereunder. Contractor shall undertake the Work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.

Registered with Illinois Department of Employment Security: Yes ☐ No ☐

Describe supporting documentation attached (if “No,” explain): _____

Tax Liens or Tax Delinquencies:

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor or any officers of the contractor in the last five (5) years: Yes ☐ No ☐

“No” means “not applicable”. If “yes”, describe lien/delinquencies and resolution:

Equal Opportunity Employer Compliance:

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions): Yes ☐ No ☐

Employee Classification:

Contractor’s employees who will perform Work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B): N/A ☐ Yes ☐ No ☐

Professional or Trade Licenses:

Contractor will possess all applicable professional and trade licenses required for performing the Contract Work:
Yes ☐ No ☐

License	Number	Date Issued	Current Expiration	Holder of License

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

Documentation Attached (Contractor must initial next to each item):

_____ Form A: Name and address of Subcontractors from whom Contractor has accepted a bid or intends to hire to perform Work on any part of the project.

NOTE: All Subcontractors shall complete and submit an Affidavit of Compliance no later than the date the Subcontractor commences Work on the project.

_____ Form B: List of individuals who will perform Work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan.

_____ Form C: Additional Information (if required)

_____ Certificate of Good Standing
(or other evidence of compliance with laws pre-requisite to doing business in the state)

_____ Illinois Department of Revenue registration

_____ Illinois Department of Employment Security registration

_____ Standards of Apprenticeship/Apprentice Agreements

_____ Substance Abuse Prevention program (or applicable provision from CBA in effect)

_____ Written Safety Policy Statement signed by company representative

_____ OSHA cards evidencing 10-hour or greater safety program completed, if requested

_____ Workers' Compensation Coverage

_____ Professional or Trade Licenses

Eligibility to Contract:

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Human Rights Act:

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

Name of Contractor (please print)

Submitted by (signature)

Title**Certificate of Compliance with Illinois Drug-Free Workplace Act:**

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free Workplace for all employees engaged in the performance of the Work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of Contractor (please print)

Submitted by (signature)

Title**Certificate Regarding Sexual Harassment Policy:**

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act:

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635).

(Cross out either A or B depending upon which certification is correct)

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Prevailing Wage Requirements:

The undersigned hereby certifies that:

This contract calls for the construction of a “public Work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and Subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the Work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the Contractor/Subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and Subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance:

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2022-O-032.

Name of Contractor (please print)

Submitted by (signature)

Title

[Signature Page to Follow]

CONTRACTOR

BY:

Name

Date

Printed Name

Title

VILLAGE OF TINLEY PARK

BY:

Michael W. Glotz, Village President
(required if Contract is \$20,000 or more)

Date

ATTEST

BY:

Village Clerk
(required if Contract is \$20,000 or more)

Date

VILLAGE OF TINLEY PARK

BY:

Village Manager

Date

EXHIBIT A:

SCOPE OF SERVICES

The proposed Work consists of **Lawn Bed Maintenance**

EXHIBIT B:

INSURANCE REQUIREMENTS

(See Risk Manager for Insurance Requirements)

(To be provided by Contractor prior to Award of Contract)

FORM A:

Subcontractors, if any, who will Perform Work on this Project.

Name	Address	Work to be Performed

FORM B:

Individuals who will perform Work on the project.

List all individuals who will perform Work on this project with the following information:

Individual is an employee (E) or Independent Contractor (I);
Individual’s trade classification (indicate apprenticeship status where appropriate);
Employee (E) is covered under Contractor’s current workers’ compensation (WC) policy;
Employee’s (E) county of residence.

Name	E/I	Trade	WC - Y/N	County of residence

FORM C:

Additional Information Required:

If this is to be the first Contract with the Village, Contractor shall complete items I and/or II below:

Item I: List of at least last three (3) awarded projects on similar public construction projects.

Public Body/ Project Name/Year	Reference Name/ Phone #	Original Price/ Final price	Subcontractors

Item II:

List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty

Village of Tinley Park**Lawn Maintenance****SCOPE OF WORK:**

The Village of Tinley Park (VOTP) in its role of maintaining village-owned properties seeks the services of a capable Contractor to coordinate and deliver landscape maintenance services at VOTP owned or VOTP maintained properties, such as right-of-ways and detention pond locations. The Contractor shall perform the following general services during the growing season, which is March 15th through December 1st.

- Lawn Maintenance: Provide complete lawn care including mowing, edging and weed whipping if necessary for all areas as detailed in the bid breakdown.
- Paved Area Weed Control: Provide weed control services on select paved areas, and other related work in areas listed in the detailed bid breakdown.
- Regular Work Reporting: On a weekly basis, provide daily work logs.
- On Demand Lawn Maintenance: When directed by the Street Superintendent or approved representative, perform mowing and maintenance services at non-regular mowing sites as requested.

BID REQUIREMENTS

Bid pricing must be added to the attached detailed bid tab sheet. The cost must be broken down for each area per mowing and total for the entire growing season (estimated at 32 mowings). The contract(s) will be in effect for the entire 2025 growing season. The growing season is March 15th through December 1st. Dependent on weather conditions, services may or may not be needed for the entire growing season or the listed season may need to be extended beyond the listed time. The contract(s) will have the option for two (2)- one year extensions. The extension will be based on good workmanship and price. On occasion new on-demand work may be needed in addition to regular maintenance work items. Prices for on-demand services including labor should be included in the bid separate from regular mowing. Any on-demand services must be approved by Street Superintendent or designated Street Foreman.

EXAMINATION OF PLANS, SPECIFICATIONS, SPECIAL PROVISIONS, AND WORK SITES:

Before submitting a bid, the prospective bidder shall carefully examine the provisions of the contract. The bidder shall inspect in detail the sites of the proposed work, investigate and become familiar with all

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LANDSCAPE MAINTENANCE

the local conditions affecting the contract and fully acquaint themselves with the detailed requirements of construction.

TERMINATION OF CONTRACT

The Village may cancel the contract at any time for any reason upon giving 30 day written notice to the Contractor. The Village shall have the right to cancel this Agreement immediately without prior written notice for any breach of any provision of the contract if not cured within 14 days from written notice from the Village.

PRE-CONSTRUCTION MEETING:

Upon execution of the contract with the successful bidder, the Village will schedule a meeting with the Contractor. The Contractor shall submit a work schedule on or before this meeting. In attendance shall be the Contractor's representative on the job; i.e., Construction Superintendent or Foreman. On, or before this meeting, the Contractor and Village Street Foreman shall inspect the work site to determine the existing conditions.

1. Purpose - To discuss and resolve any problems regarding the work prior to the Contractor starting work. This includes the schedule of construction operations and interpretation of the Special Provisions and/or plans.

2. Attendance - Street Superintendent, Street Foremen, Contractor, Utility Company representatives, if utility work or adjustments are required. Also, any other persons as may be deemed necessary.

3. Specification information regarding source of materials, who is responsible for testing of materials, what, if any, work will be sublet, responsibility for maintaining traffic or detours, and any other problems relating to the work are to be discussed.

4. A roster will be prepared which will list the names, addresses and telephone numbers of all parties concerned. Twenty-four (24) hour a day and emergency contact persons and phone numbers shall be listed.

USE OF FIRE HYDRANTS

If the Contractor desires to use water from hydrants, they shall make application to the proper authorities, and conform to the municipal ordinances, rules or regulations concerning their use. Water from hydrants or other sources shall be at the Contractor's expense unless otherwise provided in the Special Provisions.

List of hydrants used must be turned in to Street Superintendent or assigned representative weekly. Contractor is responsible for reporting any malfunctioning or damaged hydrants.

Fire Hydrants shall be accessible at all times to the fire department. No material or other obstructions shall be placed closer to a fire hydrant than permitted by municipal ordinances, rules or regulations, or within ten feet (10') of a fire hydrant, in the absence of such ordinances, rules or regulations.

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QUANTITY CHANGES:

VOTP reserves the right to add or delete areas to be maintained under the regular mowing, on demand mowing or paved median area maintenance programs at the unit prices bid.

LOCATION OF UTILITIES:

Before starting any digging, the Contractor shall contact JULIE for location of any and all utilities (if necessary). The toll-free number is 800-892-0123.

The Contractor is responsible for notification and coordination with JULIE for location of any and all utilities before and throughout the length of the contract.

NOTICE:**Village Notification**

A minimum of forty-eight (48) hours notice shall be given to the VOTP prior to starting work, or restarting work after some absence of work for any reason. VOTP must be notified by the next business day if there have been any employee assignment changes to the crew assigned to the Village. Notification may be done by email, phone call or in person.

NOTIFY: Public Works
 Street Department:
 708-444-5520 Kelly Mulqueeney
 708-444-5526 Jimmy Quinn
 708-444-5527 Steve Grossi
 Public Works
 Facilities Department:
 708-444-5595 Dave Galati
 708-444-5500 Village Hall

For all pesticide application notifications, the following list of contacts must be emailed. A minimum of 24 hours prior to the work for all sites other than the Village Hall and the Police Station. The Village Hall and the Police Station require 4 days advanced notice via email:

Kelly Mulqueeney kmulqueeney@tinleypark.org
David Galati dgalati@tinleypark.org
Laura Godette lgodette@tinleypark.org
Diane Melone dmelone@tinleypark.org
Angela Arrigo aarigo@tinleypark.org and
Regina Early rearly@tinleypark.org
Jimmy Quinn jquinn@tinleypark.org
Steve Grossi sgrossi@tinleypark.org
Steve Nemecek snemecek@tinleypark.org

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LANDSCAPE MAINTENANCE

PROTECTION AND SAFETY OF PEDESTRIANS: Work zone safety shall be practiced and maintained at all times until the project work is completely finished. Landscape work is obviously situated in areas traveled by pedestrians. The landscape work in this contract will be encountered by motorist, pedestrians and bicyclists throughout the growing season, for this reason the contractor must anticipate this and accommodate them. Any potential hazards to the general public due to materials, equipment, obstructions, tripping hazards, drop-offs or any hazardous aspects of the work must be remedied or properly protected and barricaded. Grass clippings may not be blown into streets or sidewalks.

WORK DAYS & NOISE LIMITATIONS: All work within the defined limits of the project shall be performed between the hours of 7:00 AM and 7:00 PM, Monday through Friday, and between 9:00 AM and 5:00 PM on Saturday, unless authorized at the sole discretion of VOTP. No work is to be performed or left open on Sunday or the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas. In rare instances, work conducted at public facilities such as Village Hall may be required outside the standard hours in order to work around a conflict as directed by the Street Superintendent.

VILLAGE SPECIAL EVENTS: The Village has several special events throughout the year, typically held in the downtown area which may require all landscape maintenance work to be completed immediately beforehand so the sites are looking their best. These events include but are not limited to:

- Village Block Party (usually around the 3rd Sunday in July)
- Farmers Markets
- Music performances
- Movie showings

CLEAN-UP: The Contractor shall be responsible for thoroughly cleaning up any and all areas affected by their work. All grass clippings, gravel, debris, and landscape related materials shall be completely removed from sidewalks, driveways and roadways. No grass clippings shall be blown in the direction of fresh air intakes, windows, entryways, walkways, roadways, parking lots, mulched or flower beds of the facilities surrounding the work area. All parkways must be left neat. If the area has not been cleaned properly, VOTP Public Works will use a mechanical street sweeper or any other equipment we deem necessary to clean the area. All clean-up related work shall be incidental in cost to the contract work.

No work shall be left incomplete over holidays.

DISPOSAL OF DEBRIS AND EXCAVATED OR REMOVED MATERIALS: The Contractor shall be responsible for satisfactory removal and disposal of all waste material, stone, dirt, or debris generated in the course of the work. As well as any litter found in the area. Contractor will completely remove all litter prior to mowing.

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LANDSCAPE MAINTENANCE

PARKWAY TREES: The Contractor shall inspect each work site in advance and arrange to execute the work in a manner which will not cause injury to trees. Any tree limbs that might be damaged by equipment operations should be protected by the contractor. Any tree limbs that are broken by construction equipment shall be reported to VOTP. The Village will neatly prune the damaged limb at the Contractor's expense.

DAMAGES: Work under this pay item shall include providing all the materials, labor and equipment necessary to remove and replace damaged areas that was caused by the contractor. VOTP will not provide a dumpsite for this material.

Ruts caused by equipment or vehicles must be restored to their original state. Seed is acceptable for damaged areas smaller than 9".

CONTRACTOR'S RESPONSIBILITIES

In providing the services under this Contract, the Contractor shall:

1. Exercise safe, sanitary and sound-business practices with the skill, care and diligence normally shown by professional landscapers.
2. Require all employees to wear suitable uniforms during the time they are on Village property.
3. Supply an adequate number of trained and fully insured personnel to perform all work.
4. Require one employee on a crew to understand all verbal and written instructions in English issued by the Street Superintendent or representative.
5. Remove all rubbish, debris and wastes from the location(s), resulting from the work performed, in an orderly and safe manner and legally dispose of same.
6. Provide evidence of all licenses and permits that may be required for all contract activities.
7. Provide required notification of chemical application on public areas as required by law.
8. Require all personnel to report any hazardous or out of the ordinary conditions, as well as any vandalism, theft, deterioration, graffiti, damage, spills, evidence of rodent or animal infestation, unusual activity or the like, that may affect the operation and/or safety on Village properties, to the Street Superintendent, or representative. Any item in need of repair or replacement shall be reported on the same day it is observed.
9. Provide all consumable supplies, fertilizers, chemicals, water, equipment, tools, materials, containers, transportation, insurance, and labor required fulfilling the Contract and ensuring the health, vitality and appearance of plants and lawns.
10. Maintain control of weeds occurring in any adjacent sidewalks.
11. Address brush and other non-turf type weeds along edges of natural storm water creek routes.

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LANDSCAPE MAINTENANCE

12. Report any damaged areas and provide soil and seed in the spring to repair edges of high profile areas where damage has been caused due to winter operations. These repairs shall be considered an “on-demand” service.

Bidders shall also submit the names, experience and licenses for its Commercial Pesticide Applicator(s) that shall be used for spraying weeds and pest control.

COORDINATION WITH VILLAGE CREWS AND OTHER CONTRACTORS

Village crews or other contractors may need access to the areas of work outlined in this contract from time to time. The Village will give advanced notice wherever possible when these instances arise, so that appropriate scheduling and coordination can take place to avoid any potential conflicts that may arise. For example, the Village anticipates the Harlem Avenue medians will have a separate project completing irrigation work in 2018.

REPORTING REQUIREMENTS

The Contractor shall submit reports (e.g., weekly, monthly, annually, etc.) in any form, content, and substance that may be required by the Street Superintendent, or representative at any time during this Contract. It shall be initially required that the Contractor provides the following reports to VOTP:

- Advanced notification of implementation of “On Demand” projects in addition to all pesticide applications.
- Weekly report of the work week, outlining all completed activities, including the locations where work was completed, the dates and the types of work done, any pest or disease issues, and any other observations or concerns.
- Monthly summary, with Contractor’s invoice, of all work performed during the preceding month as well as any problems incurred, solutions provided recommendations and new or outstanding issues that may be of relevance to the operation.
- Annual summary of the preceding year’s activities and a preliminary forecast of the coming year’s activities or concerns if applicable.
- Advanced notification of chemical application schedule, minimum of two days in advance to notify staff.

MEETINGS

It is anticipated that there will be required meetings between VOTP and the Contractor. These meetings may include representatives of other Village Departments and/or other Contractors or consultants, at the Street Superintendents’ discretion. It is initially anticipated that there will be a monthly meeting, March through December, to discuss landscape maintenance issues. If necessary, additional Quality Assurance (QA) meetings will be scheduled by the Street Superintendent to review Village of Tinley

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Park's standards as well as the overall quality of the Services. **An initial QA meeting to discuss start-up issues and requirements shall be scheduled upon Contract award.**

Attendance by the Contractor at all scheduled meetings shall be mandatory. The Contractor shall have a sufficient number of management level personnel (e.g., owner, superintendent, horticulturist, foremen) with decision-making authority available to attend meetings when scheduled. In any year of the Contract, if the Contractor fails to attend meetings, V.O.T.P. may seek corrective measures that could include delays in the processing of Contractor's invoice.

STAFFING PLAN

The Contractor shall be responsible for employing and assigning a staff of competent personnel who are fully licensed, insured and qualified to perform the landscape work as required by this contract. At the onset of the Contract the Contractor shall provide staffing schedules for the Street Superintendents' review and approval. Staffing issues shall be reviewed at monthly meetings as required. Bidder shall describe anticipated maximum and minimum crew sizes with its bid. Bidder shall also provide a list and description of any work to be performed by subcontractors with its bid.

SUPPLY AND EQUIPMENT REQUIREMENTS

As described under "Contractor's Responsibilities," the Contractor shall supply all consumable supplies. Any costs for supplies shall be included as part of the bid price. Bidder shall submit a list of proposed supplies indicating a description and the brand name of each. Additionally, upon request the Contractor must provide a completed Manufacturer's Standard Material Safety Data Sheet (OSHA Form #20) for all fertilizers, herbicides and pesticides that may be used for the contract.

Any equipment or supplies of improper type or design or inappropriate for the intended use, shall be replaced with satisfactory equipment or supplies at the Contractor's expense. Also, upon request the Contractor shall submit where it will warehouse and how it will transport the equipment to and from the site.

LIST OF SITES

The full list of sites can be found on the detailed bid tab. VOTP may add or delete sites from the list as future maintenance needs may change. Note that many new site additions and existing site deletions, changes and updates are anticipated with the amount of development that is currently taking place throughout the Village. The acreages and square footages provided here are given as an estimate, and VOTP does not guarantee their accuracy. An estimated boundary of each site can be found in the corresponding map book on the page listed under the "Map Grid #" column. Some sites span more than one page, but in those cases only one map grid number is given.

LIST OF MAINTENANCE SERVICES TO BE PERFORMED

A detailed breakdown of the maintenance category that applies to each site can be found on the bid tab pages. Turf sites require regular mowing while mowing at on-demand sites will be required occasionally

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as directed by VOTP. Paved median areas require weed control program to prevent vegetation from growing through cracks and gaps. These areas include concrete portions of raised medians where vegetation tends to pop up along joints and curbs, as well as any other cracks and gaps where vegetation may show up in asphalt median areas. Additional maintenance notes for each site have been included in the tables where necessary.

REGULAR MOWING

1. Spring Cleanup- Remove all leaves and debris from turf areas and adjacent sidewalks, curbs and parking lot areas.
2. Mowing, Trimming- Contractor shall mow each site weekly throughout growing season as needed. String trimming will be needed around curb and sidewalk edge as well as around fences, poles, signs and other obstructions. Remove all litter, debris and twigs from each site on a weekly basis prior to each mowing. Grass clippings shall be cleaned up and removed from the site.
3. Controlling Weeds- Turf areas to be inspected and weeded weekly as necessary either by hand or string trimming methods.
4. Fall Cleanup- Remove all leaves and debris from turf areas and adjacent sidewalks, curbs and parking lot areas.

PAVED MEDIAN AREA WEED CONTROL

1. Controlling Weeds- Paved areas to be sprayed with herbicide and weed whipped as necessary, four times per growing season and inspected weekly for any supplementary weeding needs as is required to keep the areas completely weed free at all times. Notify VOTP prior to completing each round of work.
2. Weed control includes any weeds present along curbs and paved roadway medians for the areas listed.

ON DEMAND SERVICES/ NEW WORK

1. Mowing- The “on demand” mowing areas are typically mowed 2-4 times per year, depending on conditions. These are considered separate from regular mowing sites since they consist of more naturalized vegetation and weeds than regular turf grass sites, and they do not require mowing nearly as often. VOTP will notify the contractor when these sites need to be addressed.

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LANDSCAPE MAINTENANCE



Date: February 24, 2025

To: John Urbanski, Public Works Director

From: Kelly Mulqueeney, Street Superintendent

Subject: Service Contract Award - Landscape Planters and Beautification (Year 1 of 3)

Presented for the Committee of the Whole and Village Board meetings for consideration and possible action.

Scope of Work: This service contract is a renewal for a qualified contractor to coordinate and provide seasonal planter installation and maintenance services. The Village has various types of planters, mostly focused around the downtown area along Oak Park Avenue, consisting of approximately 116 planters and 150 hanging baskets. Additional plant replacement where needed is also included in this contract. The Contractor shall perform the following general services on a rotating schedule throughout the year.

Background: This RFP was advertised on November 23, 2024 in accordance with state requirements; four (4) sealed proposals were received by the deadline on December 17, 2024 at noon, and recorded by the Village Clerk’s office.

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>	<u>Rating</u>
City Escape Garden and Design, LLC	Chicago, IL	\$194,994.00	95
Ted’s Greenhouse, Inc.	Tinley Park, IL	\$210,505.68	92
Christy Webber and Company	Chicago, IL	\$263,260.85	86
Beary Landscaping	Lockport, IL	\$279,865.00	82

Description:
Public Works is recommending that we approve a contract to City Escape Garden and Design, LLC who rated very high on the scoring for Landscape Planters and Beautification. City Escape has also been our contractor in previous years and we find their work meets requirements. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the first year out of the possible 3 (three) year contract.

Budget / Finance: Funding is budgeted in the FY26 Budget.

Budget Available	\$163,270.00
Budget Available plant replacement CAP	\$59,000.00
Year 1 of 3 contract	<u>\$194,994.00</u>
Difference under budget	\$6,568.00

- Staff Direction Request:
1. Approve the service contract for the FY2026 contract with City Escape Garden and Design, LLC of Chicago, IL in the amount of \$194,994.00.
 2. Direct Staff as necessary.



THE VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2025-R-022

**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY
PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE PLANTERS
AND BEAUTIFICATION**

**MICHAEL W. GLOTZ, PRESIDENT
NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY
WILLIAM A. BRENNAN
DENNIS P. MAHONEY
MICHAEL G. MUELLER
KENNETH E. SHAW
COLLEEN M. SULLIVAN
Board of Trustees**

RESOLUTION NO. 2025-R-022**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE PLANTERS AND BEAUTIFICATION**

WHEREAS, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with **CITY ESCAPE GARDEN AND DESIGN, LLC**, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

NOW, THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

Section 1: The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

Section 2: That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

Section 3: That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

Section 4: That this Resolution shall take effect from and after its adoption and approval.

ADOPTED this 4th day of March 2025, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 4th day of March 2025, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk

EXHIBIT 1

A CONTRACT WITH CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE PLANTERS AND BEAUTIFICATION

STATE OF ILLINOIS)
COUNTY OF COOK) SS
COUNTY OF WILL)

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2025-R-022, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE PLANTERS AND BEAUTIFICATION,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 4, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 4th day of March, 2025.

VILLAGE CLERK

Village of Tinley Park**SERVICE CONTRACT****LANDSCAPE PLANTERS AND BEAUTIFICATION**

This Contract is by and between the **Village of Tinley Park**, an Illinois Home-Rule Municipal Corporation (the “Village”), and **City Escape Garden and Design LLC** (the “Contractor”), for the Project or Work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in Paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as “Exhibit A” and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor’s final completion of all Work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **One hundred ninety four thousand nine hundred and ninety four dollars and zero Cents (\$194,994.00)**. Within thirty (30) calendar days of completion of the Work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the Work performed no later than thirty (30) calendar days from the date of the Village's receipt and the Village’s approval of the Work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor’s Affidavit listing all Subcontractors and material suppliers utilized on the project and (ii) Final Waivers of Lien from the Contractor, all Subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra Work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial Scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in Paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or Work. If a requested change causes an increase or decrease in the cost of or time required for the performance of the Contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.
5. Time is of the essence on this Contract. The Contractor shall complete all Work under this Contract on or before the dates specified in the Contract, unless otherwise agreed upon by the Village Engineer.
6. No “Notice to Proceed” may be given nor any Work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent Contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a Work product as described herein. The term "Subcontractor" shall mean and include only those hired by and having a direct Contract with Contractor for performance of Work on the Project. The Village shall have no responsibility to any Subcontractor employed by a Contractor for performance of Work on the Project, and all Subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will not be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal Agencies. Every Subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their Work. The Contractor shall be fully responsible to the Village for the acts and omissions of its Subcontractors, and shall ensure that any Subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any Subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.
9. The Contractor assumes full responsibility for the Work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its Work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as "Exhibit B".
10. The Village is exempt from payment of State and Local sales and use of taxes on labor and materials incorporated into the Project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this Contract.
11. The Contractor shall comply with all applicable Federal, State, and Local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease Work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.
13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent waiver or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook and/or Will County, Illinois.
18. Contractor, its employees, associates or Subcontractors shall perform all the Work hereunder. Contractor agrees that all of its associates, employees, or Subcontractors who Work on this Project shall be fully qualified and competent to do the Work described hereunder. Contractor shall undertake the Work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.

Registered with Illinois Department of Employment Security: Yes ☐ No ☐

Describe supporting documentation attached (if “No,” explain): _____

Tax Liens or Tax Delinquencies:

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor or any officers of the contractor in the last five (5) years: Yes ☐ No ☐

“No” means “not applicable”. If “yes”, describe lien/delinquencies and resolution:

Equal Opportunity Employer Compliance:

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions): Yes ☐ No ☐

Employee Classification:

Contractor’s employees who will perform Work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B): N/A ☐ Yes ☐ No ☐

Professional or Trade Licenses:

Contractor will possess all applicable professional and trade licenses required for performing the Contract Work:
Yes ☐ No ☐

License	Number	Date Issued	Current Expiration	Holder of License

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

Documentation Attached (Contractor must initial next to each item):

_____ Form A: Name and address of Subcontractors from whom Contractor has accepted a bid or intends to hire to perform Work on any part of the project.

NOTE: All Subcontractors shall complete and submit an Affidavit of Compliance no later than the date the Subcontractor commences Work on the project.

_____ Form B: List of individuals who will perform Work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan.

_____ Form C: Additional Information (if required)

_____ Certificate of Good Standing
(or other evidence of compliance with laws pre-requisite to doing business in the state)

_____ Illinois Department of Revenue registration

_____ Illinois Department of Employment Security registration

_____ Standards of Apprenticeship/Apprentice Agreements

_____ Substance Abuse Prevention program (or applicable provision from CBA in effect)

_____ Written Safety Policy Statement signed by company representative

_____ OSHA cards evidencing 10-hour or greater safety program completed, if requested

_____ Workers' Compensation Coverage

_____ Professional or Trade Licenses

Eligibility to Contract:

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Illinois Human Rights Act:

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

Name of Contractor (please print)

Submitted by (signature)

Title**Certificate of Compliance with Illinois Drug-Free Workplace Act:**

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free Workplace for all employees engaged in the performance of the Work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of Contractor (please print)

Submitted by (signature)

Title**Certificate Regarding Sexual Harassment Policy:**

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act:

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635).

(Cross out either A or B depending upon which certification is correct)

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with Prevailing Wage Requirements:

The undersigned hereby certifies that:

This contract calls for the construction of a “public Work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and Subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the Work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the Contractor/Subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and Subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

Name of Contractor (please print)

Submitted by (signature)

Title

Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance:

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2022-O-032.

Name of Contractor (please print)

Submitted by (signature)

Title

[Signature Page to Follow]

CONTRACTOR

BY: _____
Name Date

Printed Name

Title

VILLAGE OF TINLEY PARK

BY: _____
Michael W. Glotz, Village President Date
(required if Contract is \$20,000 or more)

ATTEST

BY: _____
Village Clerk Date
(required if Contract is \$20,000 or more)

VILLAGE OF TINLEY PARK

BY: _____
Village Manager Date

EXHIBIT A:

SCOPE OF SERVICES

The proposed Work consists of **Landscape Bed Maintenance**

EXHIBIT B:

INSURANCE REQUIREMENTS

(See Risk Manager for Insurance Requirements)

(To be provided by Contractor prior to Award of Contract)

FORM A:

Subcontractors, if any, who will Perform Work on this Project.

Name	Address	Work to be Performed

FORM B:

Individuals who will perform Work on the project.

List all individuals who will perform Work on this project with the following information:

Individual is an employee (E) or Independent Contractor (I);
Individual’s trade classification (indicate apprenticeship status where appropriate);
Employee (E) is covered under Contractor’s current workers’ compensation (WC) policy;
Employee’s (E) county of residence.

Name	E/I	Trade	WC - Y/N	County of residence

FORM C:

Additional Information Required:

If this is to be the first Contract with the Village, Contractor shall complete items I and/or II below:

Item I: List of at least last three (3) awarded projects on similar public construction projects.

Public Body/ Project Name/Year	Reference Name/ Phone #	Original Price/ Final price	Subcontractors

Item II:

List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty

SCOPE OF SERVICES

It is the responsibility of the successful Responder to locate, deliver to the site, install and keep in good health all plant material specified for each seasonal rotation. All flowering plants should be budding/newly flowering at time of planting. Individual designs for each planter type and seasonal rotation are to be coordinated with and approved by the Village of Tinley Park in time to procure all the necessary plant material prior to installation. The contractor shall propose a timeline of design and plant material reviews and approvals needed in order to meet the timeline required for each seasonal installation. All work shall be completed as specified in a timely manner.

1. Planter Quantities and Locations

The specific locations and quantities are shown in listed on the table below and shown on EXHIBITS A and C. The VOTP reserves the right to increase or decrease quantities of planters and/or change locations as they see necessary.

2. Seasonal Schedule and Planter Rotations**A. Early Spring Installation**

Early Spring rotations are to be installed in:

- Container Types A (30)
- Container Type B (6)
- Container Type C (1)
- In ground planters (8)
- Light pole base planters (8) at the train station
- Total of approximately 53 installations

The Early Spring planter design shall have a St. Patrick's Day theme, which should include some whimsical decorations (shamrocks, leprechauns, green ribbon, etc.) that may be reused in future years. Quantities are subject to change at the discretion of the Village. The early spring rotation shall be installed no later than the Wednesday before the St. Patrick's Day Parade of each contract year, (the Streets Superintendent can approve a different date as weather permits, since early March conditions can fluctuate widely) and be maintained through March 31st of each contract year, unless otherwise directed by the Streets Superintendent or an authorized representative.

B. Spring Installation

Spring rotations are to be installed in:

- Container Types A (30)

- Container Type B (6)
- Container Type C (2)
- Container Type D (4)
- In ground planters (8)
- Light pole base planters (8) at the train station
- The Boulevard Planters (11)
- Hanging baskets (150)
- Total of approximately 219 installations

Spring work also includes:

- Installation of the brackets for the hanging baskets

The Spring planter design shall be a bright and colorful expression of early season plant material that will tolerate the cooler temperatures and still look good. Hanging baskets are typically filled with one type of flowering plant, such as pansies or similar, but variety and new ideas are encouraged. The spring rotation shall be installed no later than April 1st of each contract year (the Streets Superintendent can approve a later date if weather does not permit) and be maintained through the Friday before Memorial Day of each contract year unless otherwise directed by the Streets Superintendent or an authorized representative. Quantities are subject to change at the discretion of the Village.

C. Summer Installation

Summer rotations are to be installed in:

- Container Types A (30)
- Container Type B (6)
- Container Type C (2)
- Container Type D (4)
- In ground planters (8)
- Light pole base planters (8) at the train station
- Hanging baskets (150)
- Midlothian Creek Planter Boxes (2)
- Vogt Plaza signboard inground planter (1)
- The Boulevard Planters (11)
- Decorative Painted Benches (44)
- Total of approximately 266 installations

The summer planter rotation should be the most thorough and impressive display, as it showcases all of the planter types in the peak of the growing season. Typically the summer rotation is all plant material and no whimsical decorations. Hanging baskets are typically filled with a mix of petunias, but variety and new ideas are encouraged. The summer rotation shall be installed no later than the Friday before Memorial Day of each contract year (the Streets Superintendent can approve a later date if weather does not permit) and be maintained through September 30th of each contract year unless otherwise directed by the Streets Superintendent or an

authorized representative. Clean up of spent plant material and cutting back of ornamental grasses shall be performed by contractor before the summer rotation is installed and shall be incidental to the contract. Quantities are subject to change at the discretion of the Village.

D. Fall Installation

Fall rotations are to be installed in:

- Container Types A (30)
- Container Type B (6)
- Container Type C (2)
- Container Type D (4)
- In ground planters (8)
- Light pole base planters (8) at the train station
- The Boulevard Planters (11)
- Total of approximately 69 installations

Fall work also includes:

- Removal of the brackets for the hanging baskets

The fall planter design shall have an autumn theme, which should include some whimsical decorations (cornstalks, plastic pumpkins, etc.) that may be reused in future years. The fall rotation shall be installed no later than October 1st of each contract year (the Streets Superintendent can approve a later date if weather does not permit) and be maintained through November 30th of each contract year unless otherwise directed by the Streets Superintendent or an authorized representative. Quantities are subject to change at the discretion of the Village.

E. Winter Installation

Winter rotations are to be installed in:

- Container Types A (30)
- Container Type B (6)
- Container Type C (2)
- Container Type D (4)
- In ground planters (8)
- Light pole base planters (8) at the train station
- The Boulevard Planters (11)
- Total of approximately 69 installations

The winter planter design shall have a holiday season theme, which should include some whimsical decorations (wreaths, plastic candy canes, etc.) that can be reused in future years, as well as seasonal decorations such as evergreen boughs and pine cones. The winter rotation shall be installed no later than December 1st (the Streets Superintendent can approve a later date if weather does not permit) and be maintained through February 28th unless otherwise directed by the Streets Superintendent or an authorized representative. Removal of the winter installations is to be done by the same contractor who installed them, since there is a lag in between the end

of the winter installation timeframe and the installation of spring/ early spring at each corresponding location. Quantities are subject to change at the discretion of the Village.

F. In-Ground Planters at Train Station

The program for the in-ground planters at the train station includes three seasonal rotations, summer, fall and winter. Note that the planters all have some existing plant material in them, mostly gro-low sumac, Karl Foerster grass and Russian sage. The intent is for the open areas in the corners to be decorated with this planter program. Also note that the two in-ground planters on the north side of the tracks have ceramic planters in them so those two will be slightly more involved in terms of design. The rest on the south side of the tracks are not getting ceramic planters added, just plantings.

G. Hanging Lightpole Baskets

The program for the hanging baskets on the light posts includes two seasonal rotations, one for spring and one for summer. There are 2 sets of inserts for each basket. The inserts will be provided to the contractor so they can be pre-planted, in order to maximize their visual impact when they are installed, and have a seamless transition between spring and summer planting rotations when they switch. Plant material selections must be coordinated with and pre-approved by VOTP. The program also includes installation and removal of the baskets themselves at the beginning and end of the display season, and delivery to and from the Public Works facility for off-season storage. These are to be done at the beginning and end of the season respectively. The installation and removal unit costs are a separate cost from installing and maintain each seasonal rotation, as noted in the pricing tab. The exact timing of install and specific placement height of baskets on the poles to be determined by and coordinated with VOTP.

H. Midlothian Creek Bridge Planters

The program for the bridge planter boxes includes one seasonal rotation for the summer. The required work includes installation and removal of the planter boxes at the beginning and end of the planter display season, and delivery to and from the Public Works facility for off-season storage. Exact timing of installation and removal is to be coordinated with the Village, and is at the discretion of the Village.

I. Decorative Painted Bench Planters

The program for the painted bench planters along Oak Park Avenue is one seasonal rotation for the summer. The benches are typically set up (by

others) in mid-May and remain on the street until the first week of October, aligning with the summer installation timeframe. Each bench has space for two planted areas, roughly 18" x 24". Required work includes installation of planter displays. Exact timing of installation and removal is to be coordinated with the Village, and is at the discretion of the Village.

J. Public Works Event Planters

Public works needs 20 decorative landscape planters for an event in Mid-may. Exact dates of the event will be coordinated with the Village. Delivery will be to the Public Works Garage, 7980 W. 183rd St, on the 80th Ave side. The planters are to be in plastic pots, 18-24". Provide at least 3 or 4 different designs so they are not all the same. These planters do not require any maintenance or planting, and are only to be provided one time per year.

K. Construction Coordination and Planter Quantity Confirmation

There are a lot of improvements currently underway within the Downtown Area near Oak Park Avenue. Planter quantities may need to be adjusted to account for the specifics of construction location, timing, and the amount of available space within the public ROW for the decorative planters to be installed. Planter quantities to be confirmed by the Village in advance during design and plant material reviews and approvals to allow time for procurement of plant material.

L. Item Inventory

The Village has a number of seasonal decorations in storage at the Public Works facility that are to be used and incorporated into the seasonal designs. However, an exhaustive inventory is needed. Contractor shall come to the Public Works facility to review the full collection of items and provide an inventory of items, quantities, and conditions (example: 50 Scarecrows in good condition, 20 in poor condition to be replaced) so that the designs can be coordinated and the Village can make arrangements to purchase replacement items in time for them to be integrated in to the designs and installations.

M. Additional Planter Program Information

See Exhibits A-D for maps, example images, spreadsheets and other additional information on the planter program.

3. Planter Program Maintenance

A. Weekly Weeding and Cleanup

All planters shall be inspected and weeded weekly, kept clean and free of trash or other debris, and any missing plant material or decorations should be reported to the Village, while any simple straightening or tidying up needs shall be addressed on site by the contractor at the time of inspection. Fertilizer shall be applied as needed to keep all plantings vigorous, attractive and exhibiting healthy growth throughout the growing season. Weeding and cleanup work shall include plant removals at the end of each seasonal display as the new display is being installed, as the cost of routine weeding and cleanup shall be included with the cost of installing each seasonal rotation of planters.

B. Watering

The contractor shall water all planters as needed at the amounts needed to maintain plant health and attractive appearance throughout the year. Note that the quantities listed in the pricing tab are an estimate, and that billing should reflect the actual amount of watering needed, as watering is a separate unit cost. Fertilizer shall be applied and included with watering as needed to keep all plantings vigorous, attractive and exhibiting healthy growth throughout the growing season. Water shall be provided by the Village at no cost for this contract, but all water must be metered. Watering trucks shall be equipped with functional hazard warning lights and a triangular red and orange slow-moving vehicle emblem meeting IDOT specifications. All employees shall wear IDOT approved high-visibility safety vests or T-shirts when working along roadways. Note that the planters delivered for the Public Works event do not need any watering or maintenance.

C. Soil

All planters are to be filled with approved planting medium to a finished grade within one inch (1") of top of planter. Existing soil mix may be reused as necessary, given that the existing material provides the necessary parameters to maximize plant health and appearance as required.

D. Planter Program- Replacement Plant Material

Replacement of missing, vandalized or stolen plants, transplanting, replanting, and division and replanting of grasses and perennials shall be at the direction of the Streets Superintendent as an approved on-demand service to be determined through a separate proposal, not as part of this base proposal. Plant material lost due to poor maintenance or lack of watering will be replaced at the cost of the Contractor.

4. Planter Replacements**A. Planter replacements**

Replacements are requested for Planter Types A&B as shown in the pricing tab. Planter Type A should match the existing planters as closely as possible. For Planter Type B, those will all be replaced so the new planters should be an improved design, one that is still round and can fit in the same locations but is deeper and does not need to be watered as often.

5. Contract Administration**A. Monthly Pay Applications**

The contractor shall provide one monthly invoice for all services provided in the given month, if any. Any additional invoices submitted beyond the first invoice in any given month may be returned to the contractor so they can be included in the invoice for the following month.

II. SUBMITTAL REQUIREMENTS

1. Pricing- Responder shall include detailed pricing information in the proposal, broken down by each type of planter as listed on the detailed pricing tab.
2. Planter Program Plant List and Design Summary- Responder shall provide list of proposed plants and decorations, sizes, and individual prices that would be used for each type of planter as an example. Include a brief narrative if needed to clarify the approach taken towards the design. Proposed plant lists and designs are not considered final, and shall be considered a guideline for future design discussions. Individual designs for each planter type and seasonal rotation will be reviewed and agreed upon by the Contractor and the Village of Tinley Park prior to procurement and installation of plant material.
3. Soil- Responder shall specify a planting mix to be used in each of the planter types, if and when the existing soil mix needs to be replaced.
4. References and Qualifications- Responder shall include three (3) references from past projects with a similar scope of work.
5. Images- Responder shall include at least six (6) images of past work as part of their proposal. Images should indicate the project location and demonstrate creative planter installations installed and maintained by the proposer on at least three (3) different projects of similar scope.
6. Proposed Schedule- In anticipation of the advanced notice required to procure plant material months ahead of time, responder shall provide an annual schedule or timeline providing the key dates, including:
 - a. Dates of installation and removal for each seasonal rotation.

- b. Deadlines to approve and agree upon planter designs, plant selections and quantities for upcoming plant material installation services for each seasonal planter rotation.

III. REQUIREMENTS AND EXPECTATIONS

The following are general requirements and expectations of the selected Contractor:

1. The Contractor shall perform all work in accordance with Federal, State, and Local laws, regulations, codes and ordinances;
2. The Contractor must be able to receive requests via e-mail.
3. The Contractor is expected to have all necessary supplies, equipment, personnel, and skills to complete the project in a timely manner;
4. Hours of work are 7:00 AM through 7:00 PM, Monday through Friday, and between 9:00 AM and 5:00 PM on Saturday, unless authorized at the sole discretion of VOTP.
5. The Village has several special events throughout the year, typically held in the downtown area which may require planter maintenance work to be completed immediately beforehand so the sites are looking their best. These events include but are not limited to the Caribbean Block Party (usually around the 3rd Sunday in July), Farmers markets, music performances and movie showings.
6. The surrounding area shall have a neat, professional looking appearance upon completion of the job, and
7. All contractor employees shall wear suitable uniforms during the time they are on Village property or public ROW areas.

VI. CONTRACT TERMINATION:

The Village of Tinley Park may, by written notice, and at any time, terminate the agreement if, in the judgment of the Village, the Contractor has failed to comply with the terms of the agreement. In the event of such termination, the Contractor shall be entitled to payment for work performed through the date notice is delivered to Contractor. No sums shall be owed to the Contractor for work performed after such notice is delivered.

STAFF COMMENT

BOARD COMMENT

PUBLIC COMMENT

EXECUTIVE SESSION